

Corporate Members

Bridgton
Cape Elizabeth
Casco
Cumberland
Falmouth
Freeport
Gorham
Gray
Harrison
Hollis
Limington
Lyman
North Yarmouth
Ogunquit
Portland
Pownal
Scarborough
South Portland
Waterboro
Windham
Yarmouth

Associate Members

Baldwin
Hiram
Naples
Parsonsfield
Porter
Standish
Saco

Contract Members

Andover
Cornish
Livermore Falls
Manchester
Monmouth
Poland
Sanford
Old Orchard Beach
Readfield
Wayne

MEMORANDUM

DATE: August 26, 2010
TO: Recycling Committee
FROM: Kevin Roche, General Manager
SUBJECT: *September 1, 2010 Meeting Agenda*

There is a meeting of the Recycling Committee scheduled for Wednesday, September 1, at 4:00 p.m. at **ecomaine**.

AGENDA:

1. Review and approval of the 08/04/10 meeting minutes (**Attachment A**)
2. Mining the Ashfill for Recyclable Metals Update
3. Mercury Added Lamp Public Comment Update
4. Electronic Bulletin Board Update
5. ecomaine Open House September 25, 2010 – Update
6. Silver bullet contest
7. Recycling Updates:
 - Discussion of current market conditions
 - Tonnage and marketing reports
 - Revenue and Expense Report (**Attachment B**)
8. Other

Next Recycling Committee Meeting Date: October 6, 2010 @ 4:00PM

cc: Board of Directors

**ecomaine
Recycling Committee Meeting Minutes
August 4, 2010**

Committee Members present: Dick Brobst, Troy Moon, John Miller, Sarah Bernier, Dave Woodsome, Bonny Rodden, Susan McGinty,

ecomaine Staff Present: Missi Labbe, Kevin Roche, Shelley Dunn, Alison McCrady.

Member of the Public: Stan Cox

Agenda Items

1. Review of 06/02/10 meeting minutes

A motion to accept the minutes was made by Mr. Brobst and seconded by Mr. Miller. The minutes were approved unanimously.

2. Inter-Municipal Recycling Competition Proposal- South Portland Recycling Committee

Mr. Cox from the South Portland Recycling Committee explained the basic concept of an inter-municipal recycling competition that had been discussed by members of his committee. The competition would match up towns with similar size and programs to compete to see which town could achieve the most improvement in recycling rates. The South Portland Committee was hoping that ecomaine would be interested in conducting the contest and also providing the prize. The South Portland Committee had considered a prize such as a new playground for the winning municipality. The ecomaine Committee discussed the potential for such a competition. Although there was interest in such a contest, Mr. Moon pointed out that ecomaine did not currently have funds in the budget to provide such a prize. Mr. Roche suggested putting together a draft of what this program might look like and possibly finding a sponsor. The committee agreed to continue to discuss the idea but felt it needed time to fully consider how and if such a program might work to help improve recycling in the ecomaine municipalities.

3. Electronic Bulletin Board Update

Ms. Bernier updated the Committee on progress developing the new electronic bulletin board. Currently, the estimated cost is roughly \$2000 plus \$30 for each account. Each town would have an account with a log in and password. The towns would then be able to access the site and upload information as well as comment on “threads” related to many different environmental topics. Ms. Dunn stated that people without a password would not be able to go past the home page. Ms. Rodden voiced concern about liability to ecomaine for statements or information provided by towns on the board. The Committee agreed to consult legal counsel to determine ecomaine’s potential liability and ways to limit liability, possibly through terms of use. Additionally, staff was requested to get a better estimate of the initial set up costs.

4. Mining the Ashfill for Recyclable Metals

Mr. Roche updated the Committee on current developments. Schnitzer Metal Recycling has expressed an interest in submitting a proposal. Combined with the current proposal submitted by RMS, ecomaine should have two proposals for consideration by late September.

5. Community Based Social Marketing Seminar Update

Ms. Labbe updated the Committee on progress in developing a Community Based Social

Marketing seminar in cooperation with Professor Travis Wagner. This program would potentially be ready by spring 2011. Currently, staff is polling potential attendees to gauge interest in an evening event that would walk attendees through the process of developing a marketing plan at the local town level. The event would be held at ecomaine and would be open to town recycling committees and interested parties. More information is to come.

6. ecomaine Open House September 25, 2010 - Update

Ms. Dunn provided a handout and updated the Committee on plans for the ecomaine recycling and waste to energy Open House to be held from 8:30-11:30AM. There will be tours of both the recycling facility and the waste to energy and a drawing for a kayak made of recycled plastic. Additionally, there will be other events and information for attendees similar to previous year's events.

7. Discussion on Proposed Backyard Composting Seminar

Ms. Labbe provided a handout and talked about the composting seminar planned for the ecomaine open house. The seminar will be open to all attendees of the open house and will include a lecture, handouts and hands on demonstration.

8. Other

- Ms. Dunn reminded the Committee that town tonnage information was available on the ecomaine website.
- Ms. McGinty expressed to the committee and Mr. Moon that she felt that more folks would recycle in Portland with the rolling bins. Mr. Moon explained that although the tote boxes may not provide enough room for all recyclable materials, residents were welcome to set out more than one container.
- Ms. Labbe informed the Committee that ecomaine has hired an Intern to do outreach over the summer. Colleen Whitcomb was attending functions and setting up a recycling display at several towns over the summer, passing out brochures and answering questions.

ecomaine
Statement of Revenue and Expenses
For the Month Ending July 31, 2010

	Actual	YTD Budget	Variance
Operating revenues			
Municipal assessments	\$389,887.78	\$389,887.82	(\$0.04)
Owners tipping fees	405,892.96	346,346.00	59,546.96
Associate tipping fees	82,422.99	82,090.67	332.32
Commercial tipping fees	532,967.02	390,563.33	142,403.69
Spot market tipping fees	243,280.26	175,000.00	68,280.26
Electrical generating revenues	614,621.32	569,035.00	45,586.32
Sales of recycled goods	222,832.41	187,500.00	35,332.41
Recycling tipping fees	0.00	2,083.33	(2,083.33)
Gorham property assessments	9,166.67	9,166.67	0.00
Other operating income	44,685.36	20,416.67	24,268.69
Total operating revenues	<u>2,545,756.77</u>	<u>2,172,089.49</u>	<u>373,667.28</u>
Operating expenses			
Administrative expenses	182,464.69	206,758.65	(24,293.96)
Waste-to-energy operating expenses	618,663.10	646,485.93	(27,822.83)
Recycling operating expenses	130,557.73	131,465.41	(907.68)
Landfill/ashfill operating expenses	111,119.85	129,267.58	(18,147.73)
Contingency	0.00	20,833.33	(20,833.33)
Landfill closure and postclosure care costs	0.00	0.00	0.00
Post-retirement benefit	0.00	0.00	0.00
Depreciation & amortization	325,000.00	333,333.33	(8,333.33)
Total operating expenses	<u>1,367,805.37</u>	<u>1,468,144.23</u>	<u>(100,338.86)</u>
Net operating income	<u>1,177,951.40</u>	<u>703,945.26</u>	<u>474,006.14</u>
Non-operating income (expense)			
Interest income	3,704.86	4,166.67	(461.81)
Interest expense	(48,369.78)	(62,591.33)	14,221.55
Net non-operating	<u>(44,664.92)</u>	<u>(58,424.66)</u>	<u>13,759.74</u>
Total revenue less expenses	<u>1,133,286.48</u>	<u>645,520.60</u>	<u>487,765.88</u>