



Memorandum

DATE: March 9, 2017
TO: Chairman and Members of the Board
FROM: Kevin H. Roche, CEO/General Manager
SUBJECT: **Agenda for the Board of Directors Meeting**

There is an **ecomaine** Board of Directors Meeting scheduled for **Thursday, March 16, 2017 @ 4PM.**

The agenda for this meeting is as follows:

1. Approval of the Minutes (*Attachment A*)
2. Outreach & Recycling Committee Report – Caleb Hemphill, Chair
3. Audit Committee Report – Erik Street, Chair
4. Finance Committee Report – Mike Shaw, Chair
5. Budget Presentation FY 18
6. Managers' Report
 - Update on Ash handling & Metals recovery
 - Legislative Update
 - One Bin Update
7. Other Business:

Future Meetings:

Recycling Committee	March 23, 2017 @ 3PM
Finance/Budget Workshop	March 23, 2017 @ 4PM
Audit Committee	April 27, 2017 @ 3PM
Finance Committee	May 18, 2017 @ 3PM
Executive Committee	May 18, 2017 @ 4PM
Recycling Committee	May 25, 2017 @ 4PM
Annual Meeting	June 15, 2017 @ 11:30AM

The Board of Directors may wish to go into Executive Session for any of the above items under Section 405 of Title 1 of the Maine Revised Statutes ([per the following legislative website: http://janus.state.me.us/legis/statutes/1/title1ch13sec0.html](http://janus.state.me.us/legis/statutes/1/title1ch13sec0.html).)

ecomaine

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DATE: March 9, 2017
TO: Chairman and Members of the Board
FROM: Kevin H. Roche, CEO/General Manager
SUBJECT: Minutes Board of Directors Meeting – January 19, 2017

There was a Board of Directors Meeting held on the date noted above. The meeting was called to order by Troy Moon, Chairman.

Item #1: Minutes

Linda Boudreau motioned to accept the minutes. The motion was seconded by Bill Shane. Unanimously approved, 1 abstained (Greg L'Heureux).

Item #2: - Audit Report, Erik Street, Chair

The Audit Committee met on November 17, 2016 in a joint session with the Finance Committee to review current insurance policies. Todd Jacobson our insurance agent and staff provided an overview of our policies. The committee reported out to the Executive Committee on December 15, 2016 and provided a summary of the discussion.

The next Audit Committee meeting is April 27, 2017. The committee will meet with RKO to review roles and responsibilities of the Audit Committee, Management and the Auditors.

Item # 3: - Finance Committee Report, Matthew Frank for Mike Shaw, Chair

Matthew Frank reported out in the absence of Mike Shaw on the joint meeting of the Finance and Audit Committee on November 17, 2016.

The next meeting of the Finance Committee is January 19, 2017. All are welcome and encouraged to attend.

Item # 4: - Recycling & Outreach Committee Report, Caleb Hemphill, Chair

The Outreach & Recycling Committee last met for a special meeting December 6, 2016 to vote on the School Recycling Grant Program.

Caleb provided the Board with Outreach & Recycling Highlights as followed:

- Food Waste Recovery Program pilot for curbside collection to launch in early May
- The Press release on the School Recycling Grants and the 12 chosen winners
- eco-Excellence Awards which opened on November 14, 2016 and current advertising initiative (nominations are due 02/03/2017). The committee encourages all board members to submit a nomination from each of our communities.

The next Outreach & Recycling Committee meeting has been moved from January 26, 2017 to February 9, 2017 for the eco-Excellence awards judging.

Item # 5 - Resolution Relating –Approval procedures for contracts with new member communities (Attachment B)

Troy Moon reported out on the executive committee meeting and the Resolution before the board (Attachment B). Kevin Roche provided a summary of the actions taken by the Chair, Vice Chair and CEO on the resolution at the request of the executive committee. Discussion.

Len Van Gaasbeek motioned that the board move to approve (Attachment B) as presented. The motion was second by Linda Boudreau. Discussion.

After discussion, Rod Regier moved to amend the motion to add the following sentence to (Attachment B). Further resolved, that the CEO/General Manager shall give an Annual Summary to the Board of Director of all short and long term waste handling agreements and on recycling service agreement. The motion was second by Maxine Beecher. All in favor. Unanimously approved.

Item # 6 – Power Purchase Agreement

Kevin Roche provided a summary on the recent bid process for the sale of our electrical power. ecomaine entered into agreement with Constellation for a one year contract effective February, 2017.

He also discussed future plans in researching alternatives to the current bid process.

Item # 7 – Managers Report

Kevin Roche gave a brief update on HR8 and reported out the current status on energy legislation.

Anne Hewes reported out on the compliance stack testing and CEMS.

Kevin Roche provided a 6 month review of the financials. In addition, he provided information on 2 upcoming events, the Legislative Breakfast scheduled for February 10, 2017 and the upcoming Waste Conversion Technologies 101 event scheduled for February 15, 2017.

Christopher Branch motioned to adjourn. The motion was second by Len VanGaasbeek. All in favor. Meeting adjourned.

Present:

Maxine Beecher, Sherrie Benner, Linda Boudreau, Christopher Branch, Maureen McDevitt, Matthew Frank, Jamie Garvin, Caleb Hemphill, Greg L'Heureux, Roger Hicks, Troy Moon, David Morton, Tony Plante, Rod Regier, Erik Street, Len VanGaasbeek

Staff:

Arthur Birt, Anne Hewes, Denise Mungen, Kevin Roche, Kevin Trytek