



Position: Recycling Operator  
Reports to: Recycling Facility Manager or Supervisor  
FLSA: Non-Exempt

**Position Summary:**

Under the direction of a Supervisor or the Lead Recycling Operator, this position sorts, cleans, operates mobile equipment, operates other equipment, and performs such other work as is necessary to process recyclables through sorting, baling, crushing, and loading finished product.

**Functions and Responsibilities:**

- Sort and process recyclables.
- Operate Baler, conveyors, loaders, forklift, crusher, and other equipment as needed to receive, process, store, and load recyclables.
- Perform preventive and routine maintenance on recycling equipment.
- Keep operational logs on equipment as required.
- Keep area(s) & equipment clean as required
- Knows and abides by all plant safety rules and regulations.
- Maintain a high standard of job requirements.
- Work under general supervision
- Flexible with hours worked to perform unexpected clean up, plowing, and filling vacant positions
- Know and follow all safety rules, perform duties in a safe and efficient manner.
- Other duties as assigned.

**Desired Education/Experience:**

- High school diploma or equivalent.
- Class C vehicle operator's license and be insurable under company policy.
- Knowledgeable in all aspects of waste disposal and the recycling industry.
- 5 to 10 years' experience is desirable.

**Knowledge, Skills, and Abilities:**

- Must be able to perform physically demanding work and routinely and comfortably lift at least 50lbs.
- Must be physically able to perform the functions of the job in order to sort and to perform with a high degree of productivity.
- Must have the ability to give, take, and follow oral and written instruction.
- Must be knowledgeable in plant equipment operation and requirements as pertains to position.
- Must have the ability to communicate clearly with the public, vendors, buyers, and ecomaine staff and supervisors.

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### **Knowledge, Skills, and Abilities (continued):**

- Must have the ability to make quick and accurate decisions.
- Must have the ability to maintain records and reports of activities as required.
- Must have the ability to perform and follow an effective Job Safety Analysis prior to each job being performed.
- Must have the ability to problem solve.
- Must have the ability to establish and maintain effective working relations as necessitated by work assignments.
- Must be able to recognize operational & equipment problems.
- Must have the ability to lead and participate in semi-skilled tasks that may involve considerable physical exertion for periods of time and under varying conditions.
- Must have the ability to adjust work so as to work as a team with a high degree of productivity.
- Must have the ability to read and understand material grade specifications.
- Must have the ability to read, understand, and apply safety rules and regulations.
- Must have the ability to detect and evaluate mechanical & electrical problems and provide for appropriate corrective measures.
- Must be knowledgeable & experienced in all aspects of position.

### **Working Conditions/Physical Demands:**

- Please see the **ecomaine** Return to Work Policy