



## Memorandum

**DATE:** September 18<sup>th</sup>, 2014  
**TO:** Chairman and Members of the Board  
**FROM:** Kevin H. Roche, CEO/General Manager  
**SUBJECT:** Agenda for the Audit Committee Meeting

There is an **ecomaine Audit Committee Meeting** scheduled for **Thursday, September 25<sup>th</sup> at 3:00 PM** at the **ecomaine Facility**. The agenda for this meeting is as follows:

1. Approval of the April 17<sup>th</sup>, 2014, Audit Committee Minutes (Attachment A)
2. Review of the Audit Report FY 14  
**Presentation: Peter Way, Sr. Manager & Roger Lebreux, Partner  
RKO – Independent Auditors**
3. Future Meetings:
  - Full board Meeting: October 16<sup>th</sup>, (Thursday) @ 4:00 PM
  - Recycling Committee Meeting: October 30<sup>th</sup>, (Thursday) @ 4:00 PM
  - Finance Committee Meeting: November 20<sup>th</sup>, (Thursday) @ 2:30 PM
  - Executive Committee Meeting: November 20<sup>th</sup>, (Thursday) @ 4:00 PM
  - Recycling Committee Meeting: December 4<sup>th</sup>, (Thursday) @ 4:00 PM
  - Executive Committee Meeting: December 18<sup>th</sup>, (Thursday) @ 4:00 PM

The Board of Directors may wish to go into Executive Session for any of the above items under Section 405 of Title 1 of the Maine Revised Statutes ([per the following legislative website: http://janus.state.me.us/legis/statutes/1/title1ch13sec0.html](http://janus.state.me.us/legis/statutes/1/title1ch13sec0.html).)

Revised Thursday, September 18, 2014

## Owner Communities

Bridgton  
Cape Elizabeth  
Casco  
Cumberland  
Falmouth  
Freeport  
Gorham  
Gray  
Harrison  
Hollis  
Limington  
Lyman  
North Yarmouth  
Ogunquit  
Portland  
Pownal  
Scarborough  
South Portland  
Waterboro  
Windham  
Yarmouth

## Associate Members

Baldwin  
Hiram  
Naples  
Parsonsfield  
Porter  
Saco  
Standish

## Contract Members

Andover  
Cornish  
Eliot  
Etna  
Greenland, NH  
Harpswell  
Jay  
Kittery  
Livermore Falls  
Manchester  
Monmouth  
Newington, NH  
North Haven  
Old Orchard Beach  
Poland  
Readfield  
Sanford  
Stockton Springs  
Swan's Island  
Wayne

DATE: April 17, 2014  
TO: Chair and Members of the Board  
FROM: Kevin H. Roche, Chief Executive Officer  
SUBJECT: Minutes of April 17, 2014 ecomaine Audit Committee

The ecomaine Audit Committee met on Thursday, April 17<sup>th</sup> at 3:00PM.

### There were six items on the Agenda:

1. Minutes of the October 10, 2013 Audit Committee Meeting Minutes- amended with changes, motioned by Susan McGinty and 2<sup>nd</sup> motion by Dave Morton, All approved.
2. Audit Proposal – Roger Lebreux was introduced as the new RKO Partner. Peter Way RKO (Senior Manager) reviewed the FY 14 proposal with the committee.
3. Peter Way reviewed Roles and responsibilities of the Management and RKO related to the FY 14 Audit.
4. Arthur Birt reviewed efforts that staff has implemented.
5. Dave Morton motioned to engage RKO for the FY 14, 2<sup>nd</sup> by Susan McGinty, All Approved.
6. Future Meetings – the next Audit Committee Meeting will be September 25<sup>th</sup>, 2014..

Meeting adjourn @ 3:50 PM