

ecomaine

Memorandum

DATE: June 12th, 2014

TO: Chairman and Members of the Board

FROM: Kevin H. Roche, General Manager

SUBJECT: **Agenda for the June 19th, 2014 Annual Meeting**

There is an **ecomaine Annual Meeting** scheduled for **Thursday, June 19, 2014 at 11:30 AM**, at the Waste-to-Energy Facility. Lunch will begin at 11:30AM, with the following agenda at Noon:

1. Welcome: Mike McGovern, Chairman of the Board
2. Approval of the April 17, 2014 Board Meeting Minutes (*Attachment A*)
3. Recognize members who have left the Board:
 - Ron Ahlquist, Scarborough
 - John Anton, Portland
 - Jerry Jalbert, South Portland
 - David Sherman, Cape Elizabeth
 - Robert Fitzcharles, Bridgton
 - Maurice St. Clair, Lyman
4. Remarks from Kevin Roche, CEO
5. **GUEST SPEAKER - Patricia Aho, Commissioner, Maine Department of Environmental Protection**
6. Call for Committee Reports
 - Audit Committee Report – Gary Foster, Chair
 - Finance Committee Report – Troy Moon, Chair
 - Recycling Committee Report – Susan McGinty, Chair
 - Nominating Committee – Tony Plante, Chair

 - ❖ Jim Gailey as Chair
 - ❖ Troy Moon as Vice Chair
 - ❖ Matthew Frank as Treasurer & Chair of the Finance Committee
 - ❖ Gary Foster as Secretary & Chair of the Audit Committee
7. Introduction of the new Chairman of the Board – Jim Gailey
8. Vote on members of the Audit Committee, Executive Committee, Finance Committee, Recycling Committee (*Attachment B*) & (*Attachment C – Board List – FYI ONLY*)
9. Invitation to Tour Facilities
 - Adjournment

Please note: The plates used today are made from post-industrial recycled paper and are recyclable. Your food scraps should be placed in the "composting" receptacle.

Printed on 100% post-consumer recycled paper.

6/16/2014 11:30 AM



Owner Communities

- Bridgton
- Cape Elizabeth
- Casco
- Cumberland
- Falmouth
- Freeport
- Gorham
- Gray
- Harrison
- Hollis
- Limington
- Lyman
- North Yarmouth
- Ogunquit
- Portland
- Pownal
- Scarborough
- South Portland
- Waterboro
- Windham
- Yarmouth

DATE: June 19th, 2014
 TO: Chair and Members of the Board
 FROM: Kevin H. Roche, Chief Executive Officer
 SUBJECT: Minutes of June 19th 2014 **ecomaine** Annual Meeting

The **ecomaine** Board of Directors Annual Meeting was held on Thursday, June 19th, 2014, at **ecomaine**. The meeting was called to order at 12:15 PM by Board Chair Mike McGovern.

There were 8 items on the Agenda

1. Welcome
2. Approval of the April 17th, 2014 Board Meeting Minutes
3. Recognition of Board Members Service
4. Remarks from CEO
5. Guest Speaker – Commissioner Patricia Aho, Department of Environmental Protection
6. Call for Committee Reports – Audit, Finance, Recycling and Nominating Committees
7. Introduction of the new Chairman of the Board
8. Vote on members of the Audit Committee, Executive Committee, Finance Committee and Recycling Committee

Associate Members

- Baldwin
- Hiram
- Naples
- Orsonfield
- Porter
- Saco
- Standish

Item#1 – Welcome

Mr. McGovern welcomed everyone on behalf of the owner communities and acknowledged the Board and staff for their efforts in environmental stewardship. In addition, he shared his pride in his involvement, **ecomaine's** accomplishments and the talent of the Board and the able staff.

Item #2 – Approval of the April 17th, 2014 Board Meeting Minutes

Mr. Cole moved that the Board hereby approves the minutes of the April 17th, 2014 Board Meeting as presented. The motion was seconded by Mr. Brobst and passed unanimously.

Item #3 – Recognition of Board Members Service – Mr. Mike McGovern, Board Chair

Mr. McGovern recognized the five outgoing members of the board for their years of service. Mr. McGovern thanked each member for their commitment and support of the efforts of **ecomaine** and presented Mr. Jalbert of South Portland & Mr. Fitzcharles of Bridgton with a plaque. Mr. Ahlquist of Scarborough, Mr. Anton of Portland and Mr. St. Clair of Lyman were also recognized but were not able to attend.

Item #4– Remarks from Kevin Roche, CEO

Mr. McGovern introduced Mr. Roche and noted the most recent change from General Manager to CEO. Mr. McGovern spoke of Mr. Roche's accomplishments and noted his relationship and caring of **ecomaine**.

Mr. Roche gave a brief overview of the past and present accomplishments and the future vision of **ecomaine**.

Item #5 – Guest Speaker – Patrician Aho, Commissioner, Maine Department of Protection.

Commissioner Aho gave her remarks.

Contract Members

- Andover
- Carmel
- Cornish
- Eliot
- Etna
- Greenland, NH
- Jay
- Kittery
- Lim
- Livermore Falls
- Manchester
- Monmouth
- Hampton, NH
- Newburgh
- Newington, NH
- North Haven
- Old Orchard Beach
- Poland
- Readfield
- Sanford
- Stetson
- Stockton Springs
- Swan's Island
- Waterville
- Wayne

Item #6 – Call for Committee Reports by Mr. McGovern

Audit Committee – Gary Foster, Chair

Mr. Foster gave a brief summary of the activities on the Audit Committee for the past year. He also discussed the Cash Reserve and Investment Policy that was adopted at the April 17th, 2014 Board Meeting. He briefly discussed the roles and responsibilities of the committee, management and the audit firm for FY '14 for **ecomaine**. The FY'14 audit will begin in July. The Audit Committee will be meeting on September 25th, 2014 to discuss the draft of FY'14 Audit.

Finance Committee – Troy Moon, Chair

Mr. Moon gave a brief summary on our cash reserve and investment policy, medical insurance program, the elimination of assessment fees from communities and our effort to reduce tipping fees. Mr. Moon recognized Bill Shane, Town Manager of Cumberland for his assistance with the health insurance program for **ecomaine**.

Recycling Committee – Susan McGinty, Chair

Ms. McGinty discussed the new and ongoing outreach initiatives. She briefly discussed the committee's work along with Frank Gallagher (social media) such as our website, Facebook, twitter and youtube. She gave a brief summary of the many projects the committee has worked on this last year.

Nominating Committee – Tony Plante, Chair

Mr. Plante reported that the committee selected the following members;

- Jim Gailey as Chair
- Troy Moon as Vice Chair
- Matthew Frank as Treasurer & Chair of The Finance Committee
- Gary Foster as Secretary & Chair of the Audit Committee

A motion to approve the Slate by Mr. Cole and 2nd by Mr. Bobinsky, All in favor.

Item #7 – Introduction of the new Chairman of the Board – Jim Gailey

Mr. McGovern welcomed the new chair Mr. Jim Gailey. Mr. Gailey thanked Mr. McGovern and presented Mr. McGovern with a plaque as outgoing chair of **ecomaine** Board of Directors.

Mr. Gailey thanked Mr. Roche and Mr. McGovern for their work at **ecomaine**. Mr. Gailey briefly discussed **ecomaine**'s growth and moving forward with "New Ways of Thinking". Mr. Gailey noted the 2 million in revenue returned to the communities as well as the other initiatives that will support the organization going forward. In closing Mr. Gailey discussed our need to explore new ideas and new challenges.

Item #8 – Vote on members of the Audit committee, Executive committee, Finance Committee, Recycling Committee

Mr. Plante motioned to approve the committee assignments, Seconded by Mr. Bobinsky and passed unanimously.

Mr. Gailey thanked our guest speaker, representatives from Senator Collins and Senator King's office, our selectman as well as Board Members and Staff of **ecomaine**.

The meeting was adjourned at 1:48.

Annual Meeting

2014

ecomaine



*Special Guest Speaker
Patricia Aho, Commissioner
Maine Department of
Environmental Protection*

Patricia Aho has led the Department of Environmental Protection since September 2011. She is focused on making improvements to assistance, compliance, and environmental literacy for all members of the regulated community and public.

By establishing the first state-run Sustainability Division in New England to incorporate DEP's many material management programs such as product stewardship, recycling, composting and priority chemicals, she centralized programs that had similar goals into a structured division placing more emphasis and prominence on that work.

Ms. Aho lives in Newcastle with her husband Ron and a very rambunctious Australian shepherd.

ecomaine Board of Directors

Maureen McDevitt, Bridgton
Michael McGovern, Cape Elizabeth
Jamie Wagner, Cape Elizabeth
David P. Morton, Casco
Susan McGinty, Cumberland
Claudia King, Falmouth
Rod Regier, Freeport
David O. Cole, Gorham
Gary Foster, Gray
Matthew Frank, Harrison
Len Van Gaasbeek, Hollis
Dennis Doughty, Limington
Maurice St. Clair, Lyman
Richard Brobst, North Yarmouth

Mike Bobinsky, Portland
Troy Moon, Portland
Mark Rees, Portland
Ed Suslovic, Portland
Alan Bradstreet, Pownal
Mike Shaw, Scarborough
Katherine St. Clair, Scarborough
Jim Gailey, South Portland
Linda Boudreau, South Portland
Maxine Beecher, South Portland
Dennis Abbott, Waterboro
Anthony T. Plante, Windham
Erik Street, Yarmouth

*Thursday, June 19, 2014
64 Blueberry Road, Portland, Maine*

11:30 a.m. - 1:30 p.m.

*Annual Meeting and Luncheon
with Special Guest Speaker Patricia Aho*

1:30 p.m.: Optional Tours of ecomaine facilities

Please confirm your attendance by Friday, June 6th.
trufant@ecomaine.org or (207) 773-1738