

ecomaine

Memorandum

DATE: October 13, 2016
TO: Chair and Members of the Board
FROM: Kevin H. Roche, CEO
SUBJECT: **Agenda for the Audit Committee Meeting**

There is a meeting of the **ecomaine Audit Committee** scheduled for **October 20, 2016 @ 3:00 PM**. The agenda for this meeting is as follows:

1. Approval of Minutes (Attachment A)
2. Review options for selection of Auditor's for FY 18
3. Recommendation for Auditors FY 18

Future Meetings:

Full Board of Directors:	October 20, 2016 @4PM
Recycling Committee:	November 10, 2016 @ 4PM
Finance Committee:	November 17, 2016 @ 3PM
Executive Committee:	November 17, 2016 @ 4PM
Executive Committee:	December 15, 2016 @ 4PM
Finance Committee:	January 19, 2017@ 3PM
Full Board of Directors:	January 19, 2017 @ 4PM
Recycling Committee:	January 26, 2017 @ 4PM
Executive Committee:	February 16, 2017 @ 4PM
Full Board of Directors:	March 16, 2017 @ 4PM
Recycling Committee:	March 23, 2017 @ 3PM
Finance/Budget Workshop:	March 23, 2017@ 4PM
Audit Committee:	April 27, 2017 @ 3PM
Full Board of Directors:	April 27, 2017 @ 4PM
Finance Committee:	May 18, 2017 @ 3PM
Executive Committee:	May 18, 2017 @ 4PM
Recycling Committee:	May 25, 2017 @ 4PM
Annual Meeting:	June 15, 2017 @ 11:30AM



Memorandum

DATE: October 13, 2016
TO: Chairman and Members of the Board
FROM: Kevin H. Roche, CEO/General Manager
SUBJECT: Audit Committee Minutes – September 22, 2016

There was an **Audit Committee Meeting** held on the date noted above. The meeting was called to order by Erik Street, Chairman @ 3:04PM.

Item #1: - Minutes:

Linda Boudreau motioned to accept the minutes as written. The motion was seconded by Chris Branch. All in favor

Item #2: - Presentation RKO – Amy Chasse, CPA & Roger Lebreux, CPA:

RKO presented the audit, the management letter, and the Committee letter to the Audit Committee. No material weaknesses found. No adjusting entries were required. No issues with Internal Controls found. A question and answer session followed.

Linda Boudreau motioned to accept the audit as presented and recommend that the Board accept the audit. The motion was seconded by Chris Branch. All in favor.

Linda Boudreau motioned to adjourn the meeting. The motion was seconded by Chris Branch. All in favor.

Present:

Linda Boudreau, Chris Branch, Mike Shaw & Erik Street

Staff:

Arthur Birt, Kevin Roche

Guest:

Amy Chasse, Roger Lebreux- RKO.