

**Corporate Members**  
Bridgton  
Cape Elizabeth  
Casco  
Cumberland  
Falmouth  
Freeport  
Gorham  
Gray  
Harrison  
Hollis  
Limington  
Lyman  
North Yarmouth  
Ogunquit  
Portland  
Pownal  
Scarborough  
South Portland  
Waterboro  
Windham  
Yarmouth

**Associate Members**  
Baldwin  
Hiram  
Naples  
Parsonsfield  
Porter  
Standish

**Recycling Members**  
Cornish  
Manchester  
Monmouth  
Poland  
Sanford

## MEMORANDUM

DATE: April 30, 2009  
TO: Recycling Committee  
FROM: Kevin Roche, General Manager  
SUBJECT: May 7, 2009 Meeting Agenda

There is a meeting of the Recycling Committee scheduled for Thursday, May 7, at 4:00 p.m. at **ecomaine**.

### AGENDA:

1. Review and approval of the 04/02/09 meeting minutes (**Attachment A**)
2. Update on Regionalizing Silver Bullet and Curbside Collection Hauling Services of Recycling and MSW RFP
3. Update on Current Community Universal and Hazardous Waste Collection Programs (**Attachment B**)
4. Update on CFL survey
5. Update on Recycling: Idea Exchange (**Attachment C**)
6. Recycling Updates:
  - Discussion of current market conditions
  - Tonnage and marketing reports
  - Recycling Budget (**Attachment D**)
7. Other

*Next Recycling Committee Meeting Date: June 4, 2009 @ 4:00PM*

cc: Board of Directors

**ecomaine  
Recycling Committee Meeting Minutes  
April 2, 2009**

**Committee Members present:** Dick Brobst, Troy Moon, John Miller, Sarah Wojcoski, Willis Lord, Len Van Gaasbeek, Penny Jordan, and Travis Wagner

**ecomaine Staff present:** Missi Labbé, Kevin Roche, and Shelley Dunn

**Agenda Items**

**1. Review of 3/05/09 meeting minutes**

A motion to accept the minutes was made by Mr. Brobst and seconded by Mr. Van Gaasbeek. The minutes were approved unanimously.

**2. Eco-Excellence Award Recap**

Ms. Dunn provided the committee with a handout to recap the eco-Excellence awards luncheon held on March 24th. The event was attended by approximately 90 people. 30 Communities were represented.

**3. Update on Regionalizing silver bullet and curbside collection hauling services of Recycling and MSW RFP.**

Ms. Labbe provided an update on progress toward issuing the RFP. Ms. Labbe also provided a handout of the timeline for issuance, April 10, 2009; return of proposals, June 1, 2009; award of the contract, July 1, 2009; and start of contract, September 1, 2009.

**4. Consideration of CFL "best practices" & Collection Issues**

Upon request from the Board, the committee began discussion of how to best communicate to the member communities the importance of maintaining current HHW collection events to include CFL's. After a lengthy discussion it was agreed that Mr. Wagner would continue with his established survey designed to measure the public's level of knowledge regarding HHW in CFL's and recycling options available. Mr. Wagner felt he would have preliminary results by the May 2009 Committee meeting. Using this information, the committee discussed formulating a letter, to be sent to all ecomaine communities, that would be taken back to the Board for consideration at the May 2009 meeting.

**5. Recycling Updates**

*Current Market Conditions*

Mr. Roche updated the committee on the current condition of the recycling commodities markets and material movement.

*Tonnage and Marketing Reports*

Recycling tonnage in March 2009 was 2354 tons, which is higher than last year's tonnage of 2258 in March 2008.

**6. Other**

Mr. Roche informed the committee that SWANA would be holding a composting seminar on June 2, 2009 at UNE from 10AM to 4PM.

Ms. Dunn reminded the committee that the annual meeting will take place on June 18<sup>th</sup>. The key note speaker will be Ted Michael's of the WTE Association of the United States.

The committee discussed hosting a meeting and inviting town level Recycling Committees to attend and share information about what their committees have done. This information sharing would potentially allow individual towns to share ideas and measure what has worked well and what has not.

**The meeting adjourned at 5:47 pm**

**The next meeting will be Thursday, June 7, 2009 at 4pm at ecomaine**

Municipality	Universal Waste						Household Hazardous Waste						Facility Information - Location, Hours, Contact Information
	CRTs / TVs	Motor oil	Rechargeable Batteries	Car/Bowl Batteries	Fluorescent Lamps	Mercury Items (thermometer/thermostat)	Paints, Solvents and Thinners	Gasoline & kerosene	Pesticides & Herbicides	Acids	Resins & Adhesives	Pool chemicals	
<b>Baldwin</b> See vendor disposal option listings													See vendor disposal option listings
<b>Bridgton</b> See vendor disposal options	✓	✓	✓	✓	✓	✓							118 Sandy Creek Rd. 647-8276 Mon.-Sun. 7am-3:30pm
<b>Cape Elizabeth</b> 1-day collection May 9, 2009, 9 – 1	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	Dennison Drive 799-0324 Mon. 10am-7pm Wed. 8am-7pm Thur. - Sat. 8am – 5pm
<b>Casco</b>		✓	✓	✓									Leach Hill Rd. 627-7885 Tue., Thu., Sat., Sun. 7am – 4:45am
<b>Cumberland</b>	#	✓	#	#	#	#	*	*	*	*	*	*	Drowne Rd. 829-2220 Wed. 7am – 3pm Sat 7-3(Apr/May)
<b>Falmouth</b>	✓	✓	✓	✓	✓		✓	✓	#	#	#	#	Woods Rd. 781-3141 Tue. 12:00 p.m. to 4:00 p.m. Thu. 12:00 p.m. to 6:00 p.m. Fri., Sat. 9:00 a.m. to 4:00 p.m.

✓ “Accepted by Town”

# “Universal Waste Items Should be taken to Riverside recycling in Portland or Plan It Recycling in Gorham”

\* “Hazardous Waste Items Should be taken to Clean Harbors in South Portland”

@ “Contract with town-approved private hazardous waste hauler”

Municipality	Universal Waste						Household Hazardous Waste						Facility Information - Location, Hours, Contact Information
	CRTs/TVs	Motor oil	Rechargeable Batteries	Car/Boat Batteries	Fluorescent Lamps	Mercury Items (thermostat/thermostat)	Paints, Solvents and Thinners	Gasoline & kerosene	Herbicides & Pesticides	Acids	Resins & Adhesives	Pool chemicals	
Freeport	✓	@	@	@	✓	✓	#	✓	#	@	@	@	Hedgehog Mountain Rd. 865-3740 Wed. - Fri. 8am-4pm Sat. 9am-4pm Public Works 892-9062 See vendor disposal options
Gorham		✓					*	*	*	*	*	*	See vendor disposal options
Gray	✓												Seagull Drive 657-2343 Wed., Thu., Fri. 8am-4pm Sat., Sun. 7am-3pm Harrison Transfer Station 583-6388 Norway/Paris Solid Waste 743-8518 See vendor disposal option listings
Harrison	✓		✓										See vendor disposal option listings
Hiram													See vendor disposal option listings
Hollis	✓	✓	✓		✓								Hollis residents please bring items to the Waterboro Transfer Station: 247-3440 Wed. 12pm- Fri. Sat. 9am-5pm, Sun. 1pm- See vendor disposal options
Limington													See vendor disposal options
Lyman	✓	✓	✓	✓	✓	✓							South Waterboro Rd. 247-3797 Tue. 8am-12pm Thu. 11am-7pm Sat., Sun. 8am-4pm

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Municipality	Universal Waste						Household Hazardous Waste						Facility Information - Location, Hours, Contact Information
	CRT/TV	AC/FCU	Refrigerants	Coils	Refrigerant	Fluorescent	Toys, Solvents and Thinners	Gasoline & Grease	Pesticides	Acids	Resins	Pool chemicals	
Naples		✓	✓	✓								Leach Hill Rd., 627-7885 Tue., Thu., Sat., Sun. 7am - 4:45pm Parsonsfield - En 820 3274	
North Yarmouth	#	✓	#	✓	#	#	#	✓	@	@	@		
Ogunquit	✓	✓	✓	✓	✓	✓		✓	✓	✓		646- Mon.-Wed. 7am-2pm Fri., Sat. 7am-2pm. Sun. 7am-Noon	
Parsonsfield												See vendor disposal options	
Porter												See vendor disposal options	
Portland HHW - Saturdays only	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	Riverside St. 797-6205 Mon.-Fri	
Pownal Annual Fall haz. waste pickup	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	Freetail Recycling Facility Herring Hill Mountain Rd. 865 3740 Wed. - Fri. 8am-4pm Sat. 2am-4pm	
Scarborough Holiday collection 3 times per year - w/ Bid. & Saco Call for information	%	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	Hurway Rd 885-9095 Tue.-Sat. 8am-1pm	
South Portland		✓	✓	✓	✓	✓						Highland Avenue 767-7671 Tue & Wed 8am- 3:30pm Thu. 8am-5:30pm Fri. 8am-12:30pm Sat. 7:30am-4pm	

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@ "Contract with town-approved private hazardous waste hauler"

% "Contract with town-approved private electronic waste consolidator/hauler"

Municipality	Universal Waste						Household Hazardous Waste						Facility Information - Location, Hours, Contact Information
	CRT's/TV's	Motor oil	Rechargeable Batteries	Car/Boat Batteries	Fluorescent Lamps	Mercury Items (thermostat/thermostat)	Paints, Solvents and Thinners	Gasoline & kerosene	Pesticides & Herbicides	Acids	Resins & Adhesives	Pool chemicals	
<b>Standish</b> See vendor disposal options	✓	✓	✓	✓	✓	✓							Moody Rd. 642-5559 Fri.-Tue. 8am-4pm
<b>Waterboro</b> See options for local vendors that will accept material for disposal on pgs. 6 & 7	✓	✓	✓	✓	✓								Waterboro Transfer Station: 247-3440 Wed. 12pm- Fri. Sat. 9am-5pm Sun. 1pm-
<b>Windham</b>	#	✓	✓	#	#	#							Public Works 892-1909 185 Windham Center Rd.
<b>Yarmouth</b> Haz. Waste: 9/12/09 E-Waste: 5/9 & 11/7 2009	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	East Main St. 846-2417 Thu. - Mon. 8:30-4:30pm

✓ "Accepted by Town"

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Date

Name

Address

Address

Dear xxxxx:

**ecomaine** is very pleased to invite you to its Board Recycling Committee meeting on Thursday, June 4th, in Portland, for the purpose of sharing your municipal committee's experiences. It is **ecomaine's** hope that you and any other recycling committee members will use this opportunity to network with recycling advocates in other Maine communities; and, that in sharing "best practices", recycling will continue to increase.

In all, recycling committee chairs have been invited from 22 communities to contribute information about their municipal recycling programs (What worked? What did not work? What problems were encountered?). From 4:00-6:00 p.m., each recycling chair (or member) will be requested to give a brief oral update on his/her community's current recycling efforts and future plans, and time for questions will immediately follow each municipal update.

We ask that, in advance, you provide **ecomaine** with a summary of information you would like to share, so that we can print copies and make it available to others at the meeting. Also in advance of the meeting, we would like to gather your preferred contact information to print and share with others.

The agenda and driving directions are enclosed for your review and we ask that you contact us with a **reply by May 15th**. Please call 207-773-1738 or send your reply via [dunn@ecomaine.org](mailto:dunn@ecomaine.org).

Please note that any members of your committee and involved municipal employees are most welcome to attend and participate.

Sincerely yours,

Troy Moon, Chairman  
**ecomaine** Recycling Committee

Kevin Roche, General Manager  
**ecomaine**



## Recycling: Information Exchange

June 4, 2009

4:00 – 6:00 p.m.

64 Blueberry Road, Portland

773-1738 / [www.ecomaine.org](http://www.ecomaine.org)

**Agenda:** 4:00 – 6:00 p.m.

4:00 – 4:10	Receive information packets Light refreshments
4:10 – 4:13	Welcome
4:13 – 4:18	Review recycling statistics
4:18 – 4:23	<b>ecomaine's</b> update
4:23 – 5:50	10-minute individual community reports (5 minute presentations plus 5 minutes for questions)
5:50 – 6:00	Wrap-up

*Please reply by Friday, May 15<sup>th</sup>*

**Driving directions to ecomaine:**

From the Maine Turnpike (north or south):

Take Exit 46, turn left after the toll booth, at the first traffic light turn right (onto Rte 22, outer Congress Street), then, take the first street on the left (Blueberry Road, just before the bridge over the Turnpike).

From outer Congress Street/Rte 22:

Drive west, past UNUM (on your right), cross over the Maine Turnpike and take an immediate right onto Blueberry Road.

From County Road/Rte 22:

Drive east, past the traffic light at Hutchins Road and, then, take the next left (Blueberry Road), just before crossing over the Maine Turnpike.

## Recycling: Information Exchange

- **Thursday, June 4, 4:00-6:00 pm** (to serve as the regularly scheduled recycling committee meeting)
- **Meeting purpose:** To exchange recycling ideas in hopes of increasing volume, quality, and savings
- **Audience:** Members of recycling committees
- **Participants** will each be asked to speak to the group about their committee's current/future recycling efforts; also asked to bring written summaries for clarity; including any available materials and photos
- **Participants** are asked to provide in advance the means by which they would like to be contacted (phone, e-mail, and/or street address); each participant will receive a list of attendees with contact information to foster interaction
- **Agenda:**

<u>4:00 – 4:10</u>	Arrive, receive info packets, mingle; refreshments (cookies, fruit, water, tea, coffee); copy of worm book, chip clip, bin
<u>4:10 – 4:13</u>	Welcome, introduction of ecomaine committee members, review of agenda & goals
<u>4:13 – 4:18</u>	Explain/review handouts of historical statistics (e.g.: tonnage by community, percentage of trash, changing dollar-values, etc.)
<u>4:18– 4:23</u>	Report on pilot program for shared hauling services
<u>4:23 – 5:50</u>	10-minute individual community reports (presentations are 5 min. each) and Q & A (portions are 5 min. each)
<u>5:50- 6:00</u>	Wrap-up (Was this session helpful? Are there projects on which you might want to work with another town?); thank you for attending/sharing



**Statement of Revenue and Expenses  
Nine Months Ended March 31, 2009**

	9 Months Ended <u>3/31/2008</u>	12 Months FY'09 <u>Budget</u>	9 Months Ended <u>3/31/2009</u>	% Compared to Annual <u>Budget</u>	9 Months 2008 vs. <u>2009</u>
<b>REVENUES</b>					
Municipal Assessments	\$ 3,433,506	\$ 4,678,654	\$ 3,508,566	75.0%	\$ 75,060
Municipal Tipping Fees	3,780,096	5,040,128	3,633,057	72.1%	(147,039)
Commercial Tipping Fees	4,748,782	6,331,709	4,164,737	65.8%	(584,045)
Recycling Tipping Fees	-	-	107,743	n/a	107,743
Associate Members	630,691	866,149	652,168	75.3%	21,477
Cash Deliveries	308,292	411,056	191,543	46.6%	(116,749)
Oily Waste	1,130	2,500	664	26.6%	(466)
Spot Market	663,782	1,000,000	1,294,996	129.5%	631,214
Total Tipping Fees	<u>\$ 13,566,279</u>	<u>\$ 18,330,196</u>	<u>\$13,553,474</u>	73.9%	<u>\$ (12,805)</u>
Electrical	3,762,869	5,826,649	4,879,929	83.8%	1,117,060
Recycling	2,000,905	2,401,086	1,863,595	77.6%	(137,310)
Investment Income	333,055	300,000	158,603	52.9%	(174,452)
Stack Rental	36,699	50,000	40,037	80.1%	3,338
Gorham Property Assessments	60,020	110,000	106,291	96.6%	46,271
Total Revenues	<u>\$ 19,759,827</u>	<u>\$ 27,017,931</u>	<u>\$20,601,929</u>	76.3%	<u>\$ 842,102</u>
<b>EXPENSES</b>					
Recycling	\$ 1,099,182	\$ 1,810,271	\$ 1,185,826	65.5%	\$ (86,644)
Residuals Disposal	702,549	1,791,710	977,428	54.6%	(274,879)
Administration	1,328,519	2,354,102	1,480,473	62.9%	(151,954)
Operations	6,283,138	8,696,393	6,090,159	70.0%	192,979
Host Community Payments	416,250	555,000	386,347	69.6%	29,903
Contingent	2,759	376,750	(20,103)	-5.3%	22,862
Interest expense	1,725,290	1,870,000	1,081,045	57.8%	644,245
Depreciation and amortization	3,762,241		3,514,498		247,743
Total Expenses	<u>\$ 15,319,928</u>	<u>\$ 17,454,226</u>	<u>\$14,695,673</u>	84.2%	<u>\$ 624,255</u>
Revenues less Expenses	<u>\$ 4,439,899</u>	<u>\$ 9,563,705</u>	<u>\$ 5,906,256</u>		<u>\$ 1,466,357</u>