

ecomaine
Memorandum

DATE: October 11, 2018
TO: Chairman and Members of the Board
FROM: Kevin H. Roche, CEO/General Manager
SUBJECT: Full Board of Directors Meeting September 20, 2018

There was a **Full Board of Directors Meeting** held on the date noted above. The meeting was called to order by Matthew Frank, Chairmen.

Presentation: **ecomaine** Video Presented to the Board

Item #1: Approval of the Minutes

Linda Boudreau motioned to accept the minutes as written. The motion was seconded by Sherrie Benner. All in favor.

Item #2: Outreach & Recycling Committee, Caleb Hemphill, Chair

Caleb reported out that the Outreach & Recycling Committee met on September 13, 2018. The following are the highlights of the meeting:

- The committee reviewed with staff an update on Metrics for FY 18 and forecast for FY 19.
- The committee discussed the outcome of FY 18 school grant program.
- The committee reviewed and discussed the status of FY 19 school grants program which is currently underway.
- Update on the plans for the 2018 Annual Open House, scheduled for September 29, 2018. Hope all will attend.
- The committee continuous review and update on recycling contamination and our commitment to keep this a priority.

The next outreach and recycling committee meeting is scheduled for November 8, 2018. The committee will review FY 19 school grant applications. Deadline for applications is October 19, 2018.

Chairman Frank requested a change in the agenda order to discuss Building Improvement Update from the General Manager.

Building Improvement Update – Kevin Roche, CEO

Kevin Roche, General Manager provided a recap of the impact of the negative pressure on the administrative building structure resulting in the need for building improvements to address and resolve water infiltration issues. The improvements include an update in the Administrative offices.

The proposed cost of the project was 3mm. After several cost review assessments, the project will require additional funding of \$500,000. Staff is requesting approval from the board for the additional funding for the project (from \$3mm to \$3.5mm).

Christopher Branch motioned to approve the additional funding of 500,000 (for a total of \$3.5mm). The motion was second by Troy moon. All in favor.

Item # 3: Finance & Audit Committee, Erik Street, Chair

Erik Street provided a summary of the meeting today of Finance & Audit Committee. The following items were reviewed and discussed with recommendations to the Full Board.

- Chairman Street reviewed the Cash Disbursements with Staff with no issues found.
- The committee reviewed with staff the pre-audited financial statements for FY 18.
- The committee reviewed and discussion of the Five-Year Plan,
- Discussed recommendations on Tipping Fees for MSW and Recyclables for FY 19 & FY20.

The Finance & Audit Committee reviewed and presented the following recommendations for rate increases for FY 19 & FY 20 to the Full Board.

- 3.5 % for FY 20 (\$70.50 to \$73.00) for MSW and a (\$35.00) per ton increase on single sort recycling effective July 1, 2019.

The Board agreed that staff will continue to apply contamination fees on a case by case basis (as done historically).

Erik Street made a motion to the Full Board to approve the recommended MSW & Single Sort Tipping Fees increases effective July 1, 2019. The motion was second by Bill Shane. Motion Passed.

Erik Street presented to the Full Board the following recommendation from the committee on the \$15 per ton for single-sort recyclables beginning November 1, 2018.

The committee recommends that the decision of the \$15 per ton tipping fee for single-sort recycling beginning November 1, 2018 be delegated to the Executive Committee at the October 18, 2018.

There was a lengthy discussion on future rate increases.

Rod Regier moved to amend the motion to delay the vote on charging a tipping fee of \$15 per ton for Single Sort Recycling for owner communities for the current year. To allow extra time for board member to discuss this with the stakeholders in their respective communities and then vote on it at the November 15, 2018 Full Board Meeting. The motion was second by Linda Boudreau. All in favor.

The motion also recommended that the committee members continue discussion with all town and city officials involved in the decision-making process. The board requested that staff send a summary on the recommendations to the board as soon as possible.

Item # 4: Continuation of Managers report

Fire Prevention Detection & Response

Kevin reported out on the status on the ongoing Fire Prevention & Response efforts. The project is in the design phase and we will have preliminary drafts in the next few weeks.

Application VW Settlement Grant

Kevin briefed the board on the Maine DOT Grant for Electric Ash Trucks. There was a lengthy discussion of the pro's and con's as well as the life cycle cost. The board authorized staff to proceed with Round 1 and the submittal process and report back once a determination was made by DOT.

Rob Wood motioned to adjourn. The motion was seconded by Caleb Hemphill. All in favor.

Present:

Dennis Abbott, Sherrie Benner, Anne Bilodeau, Alan Bradstreet, Christopher Branch, Deb Cabana, Matthew Frank, Caleb Hemphill, Greg L'Heureux, Maureen McDevitt, Troy Moon, Dave Morton, Tim Pellerin, Rob Randall, Rod Regier, Bill Shane, Mike Shaw, Erik Street & Rob Wood

Staff:

Don Hebert, Denise Mungen, Kevin Roche