

**ecomaine**  
Memorandum

**DATE:** September 13, 2018  
**TO:** Chairman and Members of the Board  
**FROM:** Kevin H. Roche, CEO/General Manager  
**SUBJECT:** Finance & Audit Committee Minutes – May 17, 2018

There was a **Finance & Audit Committee Meeting** held on the date noted above. The meeting was called to order by Mike Shaw, Chair.

**Item #1:** Approval of the Minutes

Len Van Gaasbeek motioned to accept the minutes with one change. The change was made on the minutes dated March 2, 2018. The motion was seconded by William Shane. All in favor.

**Item #2:** Cash Disbursements – Mike Shaw, Chair

Mike Shaw reported that he had review the cash disbursements with staff and found no issues or concerns to report.

**Item # 3:** Presentation RKO – Amy Chasse

Amy Chasse reported out to the committee on the schedule and roles & responsibilities. There was a discussion on these roles and responsibilities.

The committee reviewed the FY 17 Management Letter.

Len Van Gaasbeek motioned to adjourn. The motion was seconded by Dave Morton. All in favor.

**Present:**

Alan Bradstreet, Christopher Branch, Dennis Abbott, Matthew Frank, Caleb Hemphill, Greg L'Heureux, Troy Moon, Dave Morton, Rita Perron, Tony Plante, Rod Regier, Bill Shane, Mike Shaw Erik Street & Len Van Gaasbeek

**Guest:**

Amy Chasse, RKO

**Staff:**

Cosmo DiPierro, Melissa Labbe, & Kevin Roche