



Memorandum

DATE: March 27, 2019

TO: Chairman and Members of the Board

FROM: Kevin H. Roche, CEO/General Manager

SUBJECT: **Board of Directors Meeting Minutes – March 21, 2019**

There is an **ecomaine** Board of Directors Meeting held on the date noted above. The meeting was called to order by Matthew Frank, Chairman.

Item #1: **Approval of the Minutes**

Bill Shane motioned to accept the minutes as written. The motion was second by Dave Morton. All in favor.

Item #2: **Executive Session**

Dave Morton motioned to enter into executive session pursuant to 1 M.R.S. § 405(6)(E) to consult with the corporation's attorney concerning the legal rights and duties of the corporation and pending or contemplated litigation. The motion was second by Troy Moon. All in favor.

Bill Shane motioned to exit Executive Session. The motion was second by Dave Morton. All in favor.

Item #3: **Outreach & Recycling Committee Report – Caleb Hemphill, Chair**

Matt Grondin reported out for Caleb Hemphill the following highlights of the Outreach & Recycling Committee:

FY 19 earned media mentions continue to grow as well as similar engagements on social media, ecomaine.org and recyclopedia.

eco-Excellence winners were decided on February 14th, by the committee and 16 award winners have been selected, the luncheon ceremony will be held on March 26th.

Recycling is a Work of Art Contest is complete 6 winners were chosen from 17 entries.

ecomaine was very well represented at the Solid Waste Association of North America's SWANapalooza conference in Boston, February 25th – 28th. Several **ecomaine** staff presented at the conference.

Item #4: Finance & Audit Committee Report – Erik Street, Chair

Erik Street reported that the Finance & Audit Committee last met on January 17, 2019 and reported out the Full Board on that same day.

The next meeting of the committee is scheduled for April 4, 2019. The agenda for the meeting is as follows:

- Cash Disbursement Review
- FY 20 Budget Review

All are welcome and encouraged to attend.

Item #5: Presentation: BUDGET FY 20 – Kevin Roche

Kevin Roche presented the FY 20 Budget. The presentation included review of the FY 19 Budget for comparison. Other areas of presentation included the following:

- FY 20 projections
- Historical trends
- Revenue & Market Adjustments
- Capital projects
- 4 New positions proposed for FY 20

There was a brief Question & Answer period.

Item #6: Managers' Report:

Kevin Roche provided an update on current legislation under review and discussion by small stake holders group working on the following legislation:

LD 334 An Act to Change the Definition of “Renewable Capacity Resource”
LD 988 An Act to Reduce the Landfilling of Municipal Solid Waste

Kevin also provided a brief on the WTE Outage and reviewed the current YTD financials.

Troy Moon motioned to adjourn. The motion was second by Maxine Beecher. All in favor.

Present:

Dennis Abbott, Maxine Beecher, Anne Bilodeau, Alan Bradstreet, Christopher Branch, Jamie Garvin, Greg L'Heureux, Jessica Maloy, Maureen McDevitt, Troy Moon, Dave Morton, Bill Shane, Mike Shaw, Maurice St. Clair & Erik Street

Guests:

Pat Dunn & Kathryn Oak

Staff:

Matt Grondin, Don Hebert, Denise Mungen, Kevin Roche & Kevin Trytek