

# ecomaine

Memorandum

**DATE:** January 24, 2019

**TO:** Chairman and Members of the Board

**FROM:** Kevin H. Roche, CEO/General Manager

**SUBJECT:** Full Board of Directors Meeting Minutes – January 17, 2019

There was a **Full Board of Directors Meeting** held on the date noted above. The meeting was called to order by Matthew Frank, Chairmen.

**Item #1:** Approval of the Minutes

Dave Morton motioned to accept the minutes as written. The motion was seconded by Matthew Sturgis. All in favor.

**Item #2:** Outreach & Recycling Committee, Caleb Hemphill, Chair

The Outreach & Recycling Committee last met on November 8, 2018 and reported out to the Full Board of Directors on November 15<sup>th</sup>, 2018. The following is a recap of the committee activities:

- The committee reviewed and discussed with staff the updated metrics to include social media engagement (Facebook, Twitter, Instagram and Recyclopedia) metrics show an increase in media usage.
- School Grants Program – All grant agreements have been submitted to **ecomaine** staff and grant reports are due March 2019.
- Nominations for eco-Excellence are due 01/31/2019.  
Please be sure to nominate a champion in your community and share with your networks.

**Upcoming Events:**

Legislative Breakfast – 01/25/2019  
Two Educational Sessions – 01/29/2019 & 02/07/2019  
Recycling is a Work of Art – (Feb -March)  
**ecomaine** staff attending all Red Claws Games – Schedule for upcoming games is available.

The next meeting of the Outreach & Recycling Committee is 01/24/2019 – All are welcome to attend.

**Item #3: Finance & Audit Committee Report – Bill Shane, Vice Chair**

Bill Shane reported that the Finance & Audit Committee met prior to the full Board of Directors meeting today and reviewed and discussed the following:

- Bill Shane reviewed a wide variety of cash disbursements with staff and found no issues or concerns.
- The committee reviewed managements response to the Auditors recommendations for FY 18. Reconciliations on accounts receivable and accrued salaries have been completed. Accrued landfill liability account is near completion with the expectation that it will be in place for 2019 closing.

Dan Lay reviewed a summary of our current investment Portfolio.

- The committee reviewed the current investment policy dated 03/15/2018 and the committee does not recommend changes at this time. Dennis Abbott and Dave Morton requested staff track & document amendments in case this information is needed at some point in the future.

The next meeting of the Finance & Audit Committee is scheduled for 04/04/2019 and the agenda is as follows:

Review proposed FY 20 Budget  
Cash Disbursements  
FY 19 YTD Financials

All are welcome and encouraged to attend.

**Item #4: Power Purchase Agreements**

Kevin Roche, CEO reported out the results of the completed competitive BID process for the sale of electricity (Attachment B).

There was a question and answer period focused on understanding the sale of energy and REC's (renewable energy credits).

**Item #5: Managers Report:**

Kevin also discussed current legislation initiatives under review by legislators (Attachment C1) LD 334 – An Act to Clarify the Definition of Renewable Capacity Resources & An Act to Reduce the Landfilling of Municipal Solid Waste (Attachment C2). Discussion. Kevin also discussed that he plans to weigh in on the 11 bottle redemption bills. His focus will be on improving the inefficiencies of the current program and limiting increased to the bottle handling fees.

**Environmental Report – Presentation by Anne Hewes**

Anne Hewes provided the Board with the results of the Stack Test &

CEMS Emission Data for 2018. There was a Question & Answer period that followed.

### **Financial Report – FY 19 YTD**

Kevin Roche reviewed the year-to-date financial summary. There was a brief discussion of the financial statements.

The Board requested that staff send out notification soon to communities on the increase in Tipping Fees and Recycling so these increases can be integrated into their budget for FY 20.

#### **Present:**

Dennis Abbott, Anne Bilodeau, Linda Boudreau, Alan Bradstreet, Matthew Frank, Jamie Garvin, Caleb Hemphill, Maureen McDevitt, Troy Moon, Dave Morton, Rod Rieger, Bill Shane, Mike Shaw, Erik Street, Matthew Sturgis & Rob Wood

#### **Staff:**

Matthew Grondin, Don Hebert, Denise Mungen, Kevin Roche & Kevin Trytek