



Memorandum

DATE: April 11, 2019
TO: Chairman and Members of the Board
FROM: Kevin H. Roche, CEO/General Manager
SUBJECT: **Agenda for the Board of Directors Meeting**

There is an **ecomaine** Board of Directors Meeting scheduled for **Thursday, April 18, 2019@ 4PM**. The meeting will be held at **MPX located at 2301 Congress Street, Portland, ME 04102**. The agenda for this meeting is as follows:

1. Approval of the Minutes (*Attachment A*)
2. Outreach & Recycling Committee Report – Caleb Hemphill, Chair
3. Finance & Audit Committee Report – Erik Street, Chair
4. Presentation of Investments – HM Payson – Molly Reinfried
5. FY 20 Budget Approval
6. Discussion on contaminated loads of recyclables
7. **Managers' Report:**
 - **Legislative Update**
 - LD 334 An Act to Change the Definition of “Renewable Capacity Resource”
 - LD 998 An Act to Reduce the Landfilling of Municipal Solid Waste
 - **Update – Building Improvements**
 - **Financial Report – FY 19 (*Handout*)**
 - Financial Summary
 - Tonnage Summary
 - Statistical Data
 - Statement of Revenue & Expenses
 - Statement of Cash Balances
 - Summary Analysis of All Tons
 - Operations & Electrical Generation
8. Other Business:

Future Committee Meetings:

Finance & Audit Committee	05-16-2019 @ 3pm
Executive Committee	05-16-2019 @ 4pm
Outreach & Recycling Committee	05-23-2019 @ 4pm
Annual Board of Directors Meeting	06-20-2019 @ 11:30am

The Board of Directors may wish to go into Executive Session for any of the above items under Section 405 of Title 1 of the Maine Revised Statutes ([per the following legislative website: http://janus.state.me.us/legis/statutes/1/title1ch13sec0.html](http://janus.state.me.us/legis/statutes/1/title1ch13sec0.html).)

DATE: March 21, 2019
TO: Chairman and Members of the Board
FROM: Kevin H. Roche, CEO/General Manager
SUBJECT: Full Board of Directors Meeting Minutes – March 21, 2019

There was a **Full Board of Directors Meeting** held on the date noted above. The meeting was called to order by Matthew Frank, Chairmen.

Item #1: Approval of the Minutes

Bill Shane motioned to accept the minutes as written. The motion was seconded by David Morton. All in favor.

Item #2: Executive Session

Request for executive session pursuant to 1 M.R.S. § 405(6)(E) to consult with the corporation's attorney concerning the legal rights and duties of the corporation and pending or contemplated litigation.

Bill Shane motioned to go into Executive Session and the motion was second by David Morton. All in favor.

Bill Shane motioned to end the Executive Session and the motion was second by Dave Morton. All in favor.

Item #3: Outreach & Recycling Committee, Matt Grondin, Staff for Caleb Hemphill, Chair

The Outreach & Recycling Committee last met on March 7, 2019. The following are the highlights from the meeting:

- The committee reviewed and discussed the updated metrics. Media usage continues to increase for FY 19.
- Nomination/Judging is complete for eco-Excellence Awards. There were 16 winners. Ceremony is scheduled for March 26, 2019 @ 11:30 am. Please join us.
- Recycling Work of Art Contest is complete – 17 entries and 6 winners were chosen.
- Educational Outreach continues to grow for FY 19, staff has reached 24,375 people.

eco maine hosted the Directors of Public Works on March 15, 2019. The event

had great participation from the Southern Maine Directors.

Upcoming Events:

- Eco-Excellence Awards Ceremony – March 26, 2019 @ 11:30am
- Earth Day – April 22, 2019 – Please let us know if you would like staff to present in your community.

The next meeting of the Outreach & Recycling Committee is 05/23/2019 – All are welcome to attend.

Item #3: Finance & Audit Committee Report – Erik Street, Chair

The Finance & Audit Committee met on January 17, 2019 and reported out to the Full Board on that same day.

Next Meeting – April 11, 2019 – The agenda will include:

- Cash disbursement Review
- Budget FY 20 Review

All are welcome and encouraged to attend.

Item #4: Budget Presentation

Kevin Roche, presented the current FY 19 budget and the proposed budget for FY 20. There was a question & answer period on the proposed budget for FY 20.

Item #5: Managers Report:

Kevin Roche provided an update on current legislation initiatives under review by legislators for LD 334 – An Act to Clarify the Definition of Renewable Capacity Resources & LD 988 - An Act to Reduce the Landfilling of Municipal Solid Waste.

Kevin also provided a brief summary of the outcome the recent WTE outage.

Troy Moon motioned to adjourn. The motion was second by Maxine Beecher. All in favor.

Present:

Dennis Abbott, Maxine Beecher, Anne Bilodeau, Alan Bradstreet, Christopher Branch, Matthew Frank, Jamie Garvin, Caleb Hemphill, Greg L'Heureux, Maureen McDevitt, Troy Moon, Dave Morton, Bill Shane, Mike Shaw, Maurice St. Clair & Erik Street – **Guest:** Pat Dunn & Kathryn Oaks

Staff:

Matthew Grondin, Don Hebert, Denise Mungen, Kevin Roche & Kevin Trytek