

# ecomaine

## Memorandum

**DATE:** November 12, 2020  
**TO:** Chair and Members of the Board  
**FROM:** Kevin H. Roche, CEO  
**SUBJECT:** Outreach & Recycling Committee Minutes – November 12, 2020

The **ecomaine** Outreach & Recycling Committee met November 12 via Zoom. The meeting was called to order at 4:03 p.m. by Caleb Hemphill, Chairman.

1. Approval of Minutes
  - David Durrell moved to approve minutes, Linda Boudreau seconded and all unanimously approved.
2. School Grants Program/Planning
  - Staff gave an overview of FY20's grants, and those with outstanding final reports due to COVID-19 pandemic. (Schools have an extension until 12/31/2020 to submit final reports and remain eligible for remaining 20% of grant funding.)
  - Staff presented applications for FY21 grants, and the Committee approved the following 10 grants (and one tabled), resulting in \$18,537.21:
    - i. Appletree School, Cape Elizabeth: \$275 for recycled-content paper towels (to use in compost) to replace reusable towels during pandemic
    - ii. Boys & Girls Club of Southern Maine, Portland Clubhouse: \$5,000 for composting program in Portland Clubhouse
    - iii. Children's Nursery School, Portland: \$284.27 for composting materials
    - iv. Gorham Cooperative Preschool: One compost tumbler
    - v. Gray-New Gloucester High School, Gray: \$4,510 for composting materials and curriculum development and community support
    - vi. King Middle School, Portland: \$495 for trash cleanup materials
    - vii. St. Brigid's School, Portland: \$600 for a Palgram Greenhouse
    - viii. Waldo County Technical Center, Liberty: \$945 for recycling collection and transportation
    - ix. Westbrook High School: \$3,500 for water bottle filling stations
    - x. Kent's Hill School, Readfield: \$2,807.97 for campus-wide recycling bin program
    - xi. The committee agreed to table review of a request by Portland Public Schools for \$5,000 for a classroom compost program until the schools submitted FY20 final reports and the FY21 proposal was further refined (at a special Committee meeting TBD or in February 2021).
3. FY21 eco-Excellence Awards
  - Staff provided an overview of the roll-out for the FY21 eco-Excellence Awards, which was accepted by the Committee.
4. Manager's Report

- Recycling Markets & Contamination: staff gave an overview of early FY21 markets and contamination
- Recycling Interns & Curbside Education: staff provided data on tagging and contamination specific to the Recycling Education Internship program.
- Staff provided an update on metrics from outreach/P.R. in FY21 to date, as well as a recent survey of stakeholders on the frequency and content of news and information emails.

5. Other/New Business (*none*)

David Durrell made the motion to adjourn at 5:57 p.m. Linda Boudreau seconded. All approved.

**Attendees:** Caleb Hemphill, Linda Boudreau, Jeff Amatrudo, Rob Wood, Jamie Garvin, David Durrell

**Staff:** Matt Grondin, Kathryn Oak, Lena Ives, Vanessa Berry