



Memorandum

DATE: July 12, 2022

TO: Chairman and Members of the Board

FROM: Kevin H. Roche, CEO/General Manager

SUBJECT: **Annual Board of Directors Meeting Minutes – June 16, 2022**

There was an **ecomaine** Board of Directors Meeting held on the date noted above. The meeting was held at Thompson's Point (Brick South) in Portland, Maine.

Welcome

Kevin Roche welcomed **ecomaine's** Board of Directors, Guests & Staff. He provided condolences to the families on the loss of board member Chris Branch and ecomaine staff member Glen Dyer.

Kevin briefly touched base on the top five accomplishments of the year and the future direction of **ecomaine**.

- Solid Waste Policy in the State of Maine. He thanked both Senator Brenner & Representative Tucker for their support in new legislation on solid waste policy incentivizing the higher rungs of the waste hierarchy and discourage landfilling.
- New communities joining **ecomaine**, the Town of Alfred & Brunswick.
- Rebounds in the recycling market.
- Labor shortages and **ecomaine's** ability to get it done despite staff shortages.
- Lastly, our efforts on succession planning in working with our young professionals to ensure the future of **ecomaine**.

And in final, he acknowledged and thanked Mike Shaw for his leadership as Chairman of the Board of Directors and a decade of leadership and service to **ecomaine** on the board.

Business Meeting

Erik Street called to order the Annual Business Meeting of the Board of Directors. He began the meeting with mention of successes, large and small and the hard work keeping the momentum. He thanked all for their support on sustainable waste management in Maine. He recognized members leaving the board and thanked them for their commitment and support of the work of **ecomaine**.

Resolution for Approval: Land Lease with Auburn Concrete

Erik Street stated that the Executive Committee reviewed last month (May) the lease agreement and is recommending to the full board of directors, that staff be authorized to sign off on a land lease agreement with Auburn Concrete. He noted that our attorney approved the resolution.

Bill Shane motioned to approve the resolution to authorize staff (CEO/General Manager) to sign a land lease agreement as presented in the agenda package (Attachment A). Motion was seconded by Matthew Frank. All in favor.

Committee Reports

Finance & Audit Committee Report – Bill Shane, Chair

Bill Shane reported out the following highlights of the committee this year.

- **FY 21 Audit** - The committee reviewed, and board accepted the Audit Report for FY 21. RKO provided a clean opinion.
- **Recycling Commodities Market – ecomaine** anticipates strong revenues from the sale of recyclables. He noted that **ecomaine's** financial health is significantly improved because of the recycling market.
- **Capital Improvement Plan** includes two facilities studies, Waste-to-Energy plant & Recycling facility. The reports will provide us with important information on maintaining and upgrading our operations. The board will review these reports in the next few months.

Other areas of reporting included **ecomaine's** investment portfolio, FY 23 Budget, and a summary of our financial statements.

Bill thanked the Finance & Audit Committee Members for their work and look forward to seeing them in FY 23.

Outreach & Recycling Committee Report – Caleb Hemphill, Chair

Caleb Hemphill reported out on the following highlights of the Outreach & Recycling Committee:

- **ecomaine** had direct outreach to more than 70,000 people. Education included schools, libraries, residents, and the public.
- Staff launched the Master Recycler course and are pleased to be joined by the first graduates here today at our Annual Meeting.
- We presented eco-Excellence Awards to our communities for their efforts in sustainable waste management and their eco-friendly efforts. Caleb requested the winners stand and be recognized.

He thanked the Outreach & Recycling Committee and Staff for their work this year.

Nominating Committee Report – Troy Moon

Troy reported out that the nominating committee met on April 26, 2022 to discuss nominations for FY 23. The committee is recommending the following Officers for FY 23. They are as follows:

- Bill Shane – Chair
- Erik Street – Vice Chair
- Anne Bilodeau – Treasurer & Chair, Finance & Audit Committee
- Caleb Hemphill – Secretary & Chair, Outreach & Recycling Committee

- Matthew Frank – Past President

Approval of Officers & Committee Appointments and Minutes from April 21, 2022.

Erik Street asked if there were any other nominations from the floor. Seeing none he requested a motion from the floor to approve three items, the slate of officers, committees, and Board Meeting minutes from April 21, 2022.

Rod Regier motioned to approve the slate of officers & committee assignments as presented and the minutes from the April 21, 2022, Full Board of Directors Meeting. Motion was seconded by Troy Moon. All in favor.

Keynote Address – Professor Marco J. Castaldi, Professor of Chemical Engineering, City University of New York

Kevin Roche provided an introduction and brief history of Professor Marco Castaldi.

Professor Castaldi spoke on his prospective on what he has learned over the years and specifically the Future of Sustainable Waste Management for the US and Globally.

Closing Remarks – Bill Shane, Chairman of the Board of Directors

Bill Shane thanked our keynote speaker, Board of Directors, Guests, and Staff for their participation in the **ecomaine** Annual Meeting.

Matthew Frank motioned to Adjourn. Motion was seconded by Erik Street.
All in favor.