

**ecomaine** seeks motivated and qualified individuals to work on a collaborative public outreach campaign about proper recycling. We seek to hire 1, 2, or possibly 3 part-time staff to take part in this innovative program. Staff will have an opportunity to impact municipal recycling programs as well as receive training and professional development.

The first week of the program will be dedicated to training, which will include a thorough introduction to the recycling market, ecomaine facilities, and recycling dos/don'ts. ecomaine will also equip staff with community outreach and education tools and resources.

Over the remaining time of the program, staff will spend the majority of their time in the community, delivering education and outreach, inspecting recycling carts for non-recyclable "contamination," tagging bins, and collecting data. Staff will assist in the entry and analysis of data, under the supervision of ecomaine's communications & education team.

The program will ideally run from April-December 2022. Compensation will be \$17 hourly and staff will use ecomaine's company vehicles; holidays will be off without pay. ecomaine will also sign off on credit for college internships, where applicable. Selected applicants will be expected to work approximately 15-20 hours per week including some mornings starting at 6am or as determined by ecomaine.

### **Essential Duties and Responsibilities**

- Complete training program
- Tag recycling bins on designated collection mornings
- Catalog recycling participation and contamination rate through data collection and photo log
- Deliver outreach to residents to encourage proper recycling/waste disposal
- Assist with data entry and analysis
- Promote ecomaine's Recyclopedia App
- Contribute to ecomaine's public relations efforts, including media stories, to share experiences and recommendations
- Additional support for communications, P.R., education, events, and data as assigned

### **Requirements and Qualifications**

- Most important skills of the position are reliability, integrity, initiative, and honesty
- Desire to learn more about local environmental issues and sustainability initiatives

- Ability to communicate effectively in a clear and convincing manner, both orally and in writing
- Ability to show up on time and work during early mornings
- Strong interpersonal skills to listen and respond courteously and empathetically to others
- Experience relating well to people of all ages from varied cultural, economic, and racial backgrounds
- Proficiency in collecting and managing data with the ability to think critically about results
- Self-directed and able to work both collaboratively and independently without supervision
- Proficiency in languages other than English is highly valuable
- Valid driver's license and insurability by ecomaine's insurance company is a must
- Ability to lift and carry a minimum of 50 lbs. and stand/walk for extended periods of time
- Ability and willingness to assist with other educational needs, as assigned

Job Types: Part-time, Temporary, Internship

Pay: \$17.00 per hour

Schedule:

- Day shift
- Monday to Friday

Job Types: Part-time, Temporary, Internship

Pay: \$17.00 per hour

Schedule:

- Monday to Friday