



## Memorandum

**DATE:** April 20, 2023  
**TO:** Chairman and Members of the Board  
**FROM:** Kevin H. Roche, CEO/General Manager  
**SUBJECT:** **Agenda – Full Board of Directors Meeting**

There was an **ecomaine** Board of Directors Meeting held on **April 20, 2023**. The meeting was called to order by Chairman Bill Shane.

**Item 1:** **Approval of the Minutes**

Linda Boudreau motioned to approve the minutes from the March 16, 2023. The motioned was second by Linda Cohen. All in favor.

**Item 2:** **Outreach & Recycling Committee Report – Caleb Hemphill, Chair**

Caleb Hemphill reported that the committee last met on April 13, 2023 and reported out the following:

To date, staff has reached 54,345 people through Education and Outreach.

Upcycle Challenge has closed and the committee received nine entries. The finalist will be voted on by the public on **ecomaine's** website.

We have opened the School Waste Diversion Grants and are seeking proposals until May 12, 2023. Schools can submit proposals for Waste Diversions Projects. We have set aside \$25,000 for the program and will review proposals at the May 26, 2023, committee meeting. We are asking that you promote this opportunity to your community.

**Item 3:** **Executive Session: Discussion or consideration of Real Property** (The Executive Committee may wish to go into Executive Session for the above item under Section 405 (6) (C) of Title 1 of the Maine Revised Status).

Rod Regier motioned to enter Executive Session to discuss or consider Real Property. The motion was second by Matthew Frank. All in favor.

Linda Cohen motioned to exit the Executive Session. The motion was second by Linda Boudreau. All in favor.

**Item 4:** **Finance & Audit Committee Report – Anne Bilodeau, Chair**

Anne Bilodeau reported that the committee last met on March 23, 2023, and provided the following update:

Anne reviewed a variety of cash disbursements and found no issues or concerns.

She reported that Greg L'Heureux (staff) provided a detailed review of the proposed FY 24 Budget and reviewed the Capital Budget. The Finance committee supports the approval of the proposed FY 24 Budget and Capital Lease Financing as presented to the committee.

She also reported that staff provided the committee with an overview of February YTD FY 23 finances. This included a review of sales of recycling materials, operating costs, WTE increase in expenses associated with overtime, chemicals, major repairs, and spare parts and landfill costs associated with vacant driver positions and higher cost in temporary services.

**Item 5: Board Approvals**

**FY 24 Budget**

There was a brief discussion on the FY 24 Budget. Jim Gailey motioned to approve the budget as reviewed and presented by staff. The motion was second by Matthew Sturgis. All in favor. The budget passed unanimously.

**Lease Financing Resolution FY 24**

Chairman Shane requested staff (Greg L'Heureux) provide a brief on the need for the Lease Financing. A brief discussion followed.

Dennis Abbott motioned to approve the Lease Financing Resolution as presented in Attachment B2 on the agenda. Troy Moon second the motion. All in favor.

**Item 6: Approval – Collective Bargaining Agreement**

Kevin Roche (staff) reviewed and provided details on the Collective Bargaining Agreement.

Jim Gailey motioned to approve the collective bargaining agreement which will include a 5% increase to union and non-union staff. The \$.85 increase for FY 24 to union wages will be applied in FY 25 as discussed. The motion was second by Terry Deering. All in favor.

**Item 7: Manager's Report:**

Kevin Roche (Staff) reported out on the Recycling Market and provided an update on several legislative bills (LD 399 Tabled), LD 1171 & 1172 and Amendments to LD 1431.

**Item 8: Executive Session: Report from the Review Committee on the GM Evaluation.** (The Executive Committee may wish to go into Executive Session for any of the above items under Section 405(6)(A) of Title 1 of the Maine Revised Statutes.)

Anne Bilodeau motioned to enter Executive Session to discuss the GM Evaluation. The motion was second by Troy Moon. All in favor.

Linda Boudreau motioned to exit the Executive Session. The motion was second by Linda Cohen. All in favor.

**Adjourn:** Mike Murray motioned to adjourn. The motion was second by Troy Moon. All in favor.

**Present:**

Dennis Abbott, Anne Bilodeau, Linda Boudreau, Linda Cohen, Terry Deering, Dave Durrell, Matthew Frank, Jim Gailey, Caleb Hemphill, Doug Howard, Katie Johnston, Steve Kelley, Troy Moon, Mike Murray, Bob Peabody, Rod Regier, Heidi Richards, Bill Shane, Erik Street, Matthew Sturgis, Amber Swett & Tony Ward

**Staff:**

Matt Grondin, Wei Huang, Greg L'Heureux, Denise Mungen & Kevin Roche