

ecomaine

Memorandum

DATE: May 30, 2023

TO: Chairman and Members of the Board

FROM: Kevin H. Roche, CEO/General Manager

SUBJECT: Executive Committee Meeting Minutes – May 18, 2023

There was an **Executive Committee Meeting** held at **ecomaine** on the date noted above. The meeting was called to order by Bill Shane, Chairman.

Item 1 – Approval of the Minutes:

Dennis Abbott motioned to approve the minutes May 18, 2023. The motion was second by Mike Murray. All in favor.

Item 2 – Outreach & Recycling Committee Report – Caleb Hemphill, Chair:

Caleb Hemphill reported that the committee last met on April 13, 2023, and reported out following highlights:

- **P.R. & Education and Outreach** - Through April 2023, staff has reached out to 60,000 people through educational outreach.
- **ecomaine** staff have completed the Upcycle Challenge. The winner for the second year is Aurora Milton from Cape Elizabeth High school. The school will receive \$500 to a club or program of Aurora's choice.
- **ecomaine School Waste Diversion Grant Excellence Awards** has closed. The committee will review the proposals at the May 25, Outreach & Recycling Committee Meeting.
- **ecofest 2023** Event was held on Earth Day, Saturday, April 22 at the North Yarmouth Community Center. There were approximately 700 plus attendees.

This concludes the Outreach & Recycling Committee Report. The next meeting of the Outreach & Recycling Committee is scheduled for May 25, 2023. All are welcome to attend.

Item 3 – Finance & Audit Committee Report – Anne Bilodeau, Chair:

Anne Bilodeau reported that the committee met today, prior to the Executive Committee Meeting and reported out to the following:

- Anne reported that she had reviewed cash disbursements and no issues to report.

- Jennifer Connors, from RKO provided a presentation on the roles and responsibilities of the Auditors, Management, and the Committee on the upcoming audit for FY 23. The Finance & Audit committee approved a 1-year extension on Audit Services with RKO.
- Noah Petrucci, HM Payson provided an overview of our Investment Portfolio.
- Greg L'Heureux (Staff) will provide a review of our Financial Statements at our next Full Board meeting in the fall of FY 24.

Item 4 – Executive Session – Discussion or consideration of Real Property – The Executive Committee may wish to go into Executive Session for the above item under Section, 405 (6) © of Title 1 of the Maine Revised Status.

Anne Bilodeau motioned to enter Executive Session. The motion was second by Matthew Frank. All in favor.

Mike Murray motion to exit Executive Session. The motion second by Linda Boudreau. All in favor.

Erik Street motioned that the Executive Committee recommend to the Full Board of Directors to accept the Lease Proposal as presented. Dennis Abbott seconded the motion. Recommendation passed.

Presentation and Introduction to Dustin Ward – Diversity Equity & Inclusion

Dustin Ward, President of “It Is Time”, provided a brief presentation on his work in Diversity Equity & Inclusion Training and Advocacy.

Item 5 – Landfill Solar Project

Kevin Roche (Staff) reported that EDF is terminating the agreement with ecomaine on the Landfill Solar Project. Kevin provided the details behind EDF decision to terminate the agreements outlining project delays, increase in costs, and the pending completion of the cluster study with CMP. Kevin stated that EDF would like to continue working with ecomaine and provide a proposal requesting an amendment to the lease. This proposal would provide a higher lease payment, they believe the value of this arrangement would be beneficial to ecomaine and advancement of the project. A discussion followed on if we want to preserve the current solar program. The committee authorized staff to proceed with the restructuring of the contract to a straight lease.

Response to EPA’s request for comments on Large Municipal Waste Combustors

Kevin Roche provided a brief summary on the EPA's request for comments on MACT Rules and the effects of the New Source Performance Standards and Emission Guidelines.

Adjourn:

Linda Boudreau motioned to adjourn. The motion was second by Erik Street. All in favor.

Present: Dennis Abbott, Anne Bilodeau, Linda Boudreau, Matthew Frank, Caleb Hemphill, Troy Moon, Mike Murray, Rod Regier, Tim Reiniger, Nate Rudy, Bill Shane & Erik Street

Guest: Mark Bower, Jensen Baird & Dustin Ward, President & Founder – It is Time.

Staff Present: Matt Baum, Wei Huang, Greg L'Heureux, Denise Mungen & Kevin Roche