



Memorandum

DATE: December 18, 2023

TO: Chairman and Members of the Board

FROM: Kevin H. Roche, CEO/General Manager

SUBJECT: **Agenda – Full Board of Directors Meeting**

There was an **ecomaine** Board of Directors Meeting held on **December 14, 2023**. The meeting was called to order by Chairman Bill Shane.

Item 1: **Approval of the Minutes**

Troy Moon motioned to approve the minutes from the November 16, 2023. The motioned was second by Erik Street. All in favor.

Item 2: **Presentation: Dustin Ward, President & Founder “It is Time” Diversity Equity & Inclusion**

Dustin Ward recapped the session from November 16, 2023. He reviewed aspects of Humanity and Identity, to include elaboration on its two pillars. There was a discussion on what draws members to engage with the **ecomaine** board. He discussed the importance of our connection to community with diversity, equity, and inclusion. The board participated in two exercises pairing members and discussed the outcome of the exercise. There was a discussion of the exercise and its value as well as what they learned from each other. Dustin also expressed the importance of getting names right and why it matters and how it is a key part of identity. There was a brief discussion.

At the conclusion of the session, Dustin introduced Advocacy and Allyship and its meaning as it relates to DEI and how board members can enhance their DEI efforts.

Item 3: **Finance & Audit Committee Report – Anne Bilodeau, Chair**

Anne Bilodeau reported that the committee last met on October 19th and reported to the board on that same date.

Anne advised the board that next month there will be a vote of the full board to approve borrowing \$35.5 Million for the new MRF, Landfill expansion and various other projects. A notice was sent last week, and she emphasized the importance of having a high board member turnout for the vote. The meeting will take place on January 18, 2024 @ 4pm. For questions regarding the bond resolution, please speak with Kevin Roche or Greg L’Heureux prior to the meeting.

Anne also reported that Bond Counsel and Municipal Advisor have been selected, Updike, Kelley & Spellacy, P.C. was selected for Bond Counsel and Moor's & Cabot was selected as Municipal Advisor. Jenson Board will continue to assist staff with local bond counsel issues.

Kevin Roche (staff) provided a brief on the Bonding Resolution and required notification. There was a brief discussion on variable rates on bonds, taxes, and current market conditions. He noted that bond rates are not available at this time for borrowing.

The next Finance & Audit committee meeting will be held on January 18, 2024.

Item 5: Outreach & Recycling Committee Report – Caleb Hemphill, Chair

Caleb Hemphill reported that the committee last met on November 9, 2023, and reported out the following:

Through FY 24, staff has reached 15,435 people through in-person outreach. Through digital outreach they reached 10,924 for November with a total digital reach for FY 24 of 43,214.

ecomaine continues our promotion and tabling with Maine Mariners and Maine Celtics games and have reached thousands of guests. Staff attended the **ecomaine** sponsor night on Thursday, December 7, 2023. A fan participated in a recycling soring game on center court.

ecomaine has received its 1st Waste Diversion report and is awaiting mid-year reports from other schools, they are due December 15. Staff has received one request for an extension from St. Michael school.

Earth Day Planning is underway for 2024 and the Tagging Education program will start on April 8, 2024.

In final, **eco-Excellence** announcement of the event was published on November 10 seeking nominations and will close on January 17, 2024. Staff have received three nominations, please consider nominating a member from your community.

The next meeting of the Outreach & Recycling Committee will take place on February 8, 2024 @ 4pm. All are welcome to attend.

Item 6 Managers Report

Financial Report – Kevin Roche (Staff) provided and abbreviated summary of the finances.

Recycling Market Report – Kevin Roche (Staff) reviewed the Recycling Market Report.

Adjourn: Steve Kelly motioned to adjourn. The motion was second by Caleb Hemphill. All in favor.

Present:

Joshua Andrews, Anne Bilodeau, Carrie Castleman-Ross, Linda Cohen, Terry Deering, Dave Durrell, Jim Gailey, Jeremy Gabelson, Caleb Hemphill, Steve Kelley, Troy Moon, Mike Murray, Rod Regier, Heidi Richards, Bill Shane, Erik Street, Matthew Sturgis, Amber Swett, Tony Ward & Rob Wood

Guest:

Dustin Ward

Staff:

Wei Huang, Greg L'Heureux, Denise Mungen, Kevin Roche & Kevin Trytek