ecomaine

Memorandum

DATE: June 30, 2025

TO: Chair and Members of the Board

FROM: Kevin H. Roche, CEO/General Manager

SUBJECT: **Annual Board of Directors Meeting Minutes – June 18, 2025**

There was an **ecomaine** Annual Board of Directors Meeting held on the date noted above at Halo at the Point (Thompson's Point Facility), Portland Maine**.**

Welcome & Remarks: Kevin Roche, CEO

Kevin Roche began his opening remarks by acknowledging our board of directors, community members, guest speakers, **ecomaine** staff and the eight new owner communities to ecomaine.

Kevin reflected on ecomaine focus of sustainability and growth and embraced the work toward the opening of a new recycling facility. He briefly discussed the States' efforts towards improving recycling and the implementation of EPR (Extended Producer Program) to encourage producers to make smarter decisions about packaging.

In final, Kevin summarized and acknowledged the contributions of staff and the work of our board of directors.

Business Meeting:

Kevin introduced Erik Street, Chair of the Board of Directors, and presented him with a gift for his years of service on the **ecomaine** Board and as Chair.

Erik Street thanked everyone who attended the Annual Meeting and called the business meeting to order.

He thanked the board, staff, and leadership for their dedication in shaping the future of waste management in Maine.

Committee Reports:

Outreach & Recycling Committee Report and eco-Excellence Awards – Caleb Hemphill, Chair

Caleb Hemphill reported on the highlights of the Outreach & Recycling Committee for FY 25, which included the following:

Caleb Hemphill recognized the eco-Excellence Award Winners; they were as follows:

- Waste & Recycling Diversion Grant that helped Maine Schools support recycling efforts.

- Multi Family Recycling Initiative has taken off with our team in place making direct contacts with the communities.
- Outreach education with Mariners, Maine Celtics, and Sea Dogs, spreading the word on waste reduction and recycling.
- Outreach and Recycling Education has reached 94,000 people this year.

He noted in addition to the accomplishments; this year we are proud to recognize six champions of sustainability through the 2025 eco-Excellence Awards.

In final, would like to thank the Outreach & Recycling Committee for their service and look forward to working together another year.

Finance & Audit Committee Report – Michae Foley, Chair

Michael Foley reported that the committee was highly active in FY 25 and reported out the following highlights of the year:

- Our Auditor provided ecomaine with a clean unmodified audit for FY 24.
- The committee reviewed and recommended to the Full Board approval of FY 26 Budget.
- The committee reviewed and recommended to the Full Board of Directors approval of the bond resolution for FY 26 projects, totaling $6.4 million.
- Reported that ecomaine expects to finish the current fiscal year favorable to budget. This will get us off to a good start for next fiscal year.

Thank you to the Finance & Audit Committee for their commitment to the work of the committee and the continued growth of ecomaine.

Nominating Committee, Linda Boudreau, Chair

Linda Boudreau reported that the Nominating Committee met on May 15, 2025, and discussed nominations for FY 26 Officers and Committees. The committee is recommending the following slate of officers:

- Anne Bilodeau, Chair
- Michael Foley, Vice Chair
- Matthew Sturgis, Treasurer & Chair of the Finance & Audit Committee
- Robert Burns, Secretary
- Caleb Hemphill, Chair of the Outreach & Recycling Committee

Linda thanked the Nominating Committee Members, Matthew Frank, Troy Moon & Rod Regier for their participation on the committee.

Approval of Officer & Committee Appointments and Approval of the Minutes

Erik Street, Chair asked if there were any nominations from the floor. There were no nominations from the floor, he called for a motion to approve the following items:

- Slate of Officers & Committees

- Minutes of the Full Board of Directors Meeting – April 17, 2025

Linda Boudrea motioned to approve the Slate of Officers & Committees brough forward and Approval of the Minutes April 17, 2025, of the Board of Directors. Caleb Hemphil seconded the motion. All in favor.

Approval of Change in Registered Agents (Jensen Baird) for the State of Maine Change from Mark Bower, Esq. To Anna P. Clark Esq. (Jensen Biard)

Linda Boudrea motioned to approve the Change in Registered Agents as presented to motion was seconded by Matthew Sturgis. All in favor.

Closing Remarks: Erik Street, Chairperson of the Board of Directors

In closing, Erik noted that he has served on the board since 2012 and reflected on the accomplishments that have been made over the years and looks forward to seeing the future growth of ecomaine and our ecomaine communities.

Keynote Address – Chris Hawn – CEO Machinex

Chris Hawn provided presentation Machinex and Innovation in the State of the Industry. He provided insight into their role in the development of our New MRF Facility.

Meeting adjourned.

Present:

Dennis Abbott, Lisa Belanger, Carrye Castleman-Ross, Anne Bilodeau, Linda Boudreau, Bob Burns, Linda Cohen, Terry Deering, Michael Foley, Dave Durrell, Matthew Frank, Caleb Hemphill, Doug Howard, Steve Kelley, Troy Moon, Mike Murray, Rod Regier, Erik Street, Amber Swett, Tim Thompson, Tony Ward, Sohpia Wilson & Rob Wood.

Guest Speaker:

Chris Hawn, CEO - Machinex