ecomaine Memorandum

DATE: June 11, 2025

TO: Chairman and Members of the Board

FROM: Kevin H. Roche, CEO/General Manager

SUBJECT: **Agenda for the Annual Board of Directors Meeting**

There is an **ecomaine** Board of Directors Meeting scheduled for **Wednesday, June 18, 2025 @ 11AM**. The meeting will be held at the Halo at the Point (Thompson Point), located at 20 Van Aken Way, in Portland, Maine 04102. The agenda for this meeting is as follows:

Welcoming Remarks: Kevin Roche

Recognition of Service: Anne Bilodeau, Vice Chair

- Donald Cushing Jr. – Scarborough Maine
- Rodney Regier – Freeport Maine

Business Meeting: Erik Street, Chair

Committee Reports:

- Outreach & Recycling Committee Report – Caleb Hemphill, Chair

  Recognition of eco-Excellence Winners

- Finance & Audit Committee Report – Michael Foley, Chair

- Nominating Committee Report – Linda Boudreau, Chair

Approval of Officer Appointments, Committee Appointments ***(Attachment A1)*** & Approval of the Minutes ***(Attachment A2)***

Approval of Change in Registered Agent (Jensen Baird) for the State of Maine
Change from Mark Bower, Esq. to Anna P. Clark Esq. (Jensen Baird)

Keynote Address:

Chris Hawn, CEO Machinex Technologies

Topic: The Future of Automated Recycling Systems

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Attachment A1

Officers & Committees FY 26

Officers of ecomaine 07/01/2025 – 06/30/2026:

Anne Bilodeau, Chair
Mike Foley, Vice Chair
Matthew Sturgis, Treasurer
Robert Burns, Secretary

District Members of the Executive Committee:

Matthew Frank	District 1 – Bridgton, Casco, Gray & Harrison
Dave Durrell	District 2 – Hollis, Limington, Lyman & Waterboro (Alternate – Steve Kelley)
Bob Burns	District 3 – Gorham & Windham (Alternate – Terry Deering)
Pending	District 4 – Cumberland, Freeport, North Yarmouth, Pownal & Yarmouth
Caleb Hemphill	District 5 – Cape Elizabeth & Falmouth (Alternate- Tim Thompson)
Troy Moon	Portland
Mike Murray	Portland
Doug Howard	Scarborough
Linda Boudreau	South Portland

Finance & Audit Committee		Outreach & Recycling Committee	
Chair Matthew Sturgis	Troy Moon	**Chair Caleb Hemphill**	Carrye Castleman-Ross
Dennis Abbott	Mike Murray	Lisa Belanger	Erik Street
Linda Boudreau	Tony Ward	Linda Boudreau	Amber Swett
Dave Durrell		Linda Cohen	
Matthew Frank		Dave Durrell	
Jim Gailey		Doug Howard	
Steve Kelley		Troy Moon	

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Memorandum

Attachment A2

DATE: **May 5, 2025**

TO: **Chair and Members of the Board**

FROM: **Kevin H. Roche, CEO/General Manager**

SUBJECT: **Full Board of Directors Meeting Minutes – April 17, 2025**

There was a Full Board of Directors Meeting on the date noted above. The meeting was called to order by Erik Street, Chair.

Item 1: **Approval of the Minutes**

Matthew Frank motioned to approve the minutes from March 20, 2025. Mike Foley seconded the motion. Amber Swett Abstained. All in favor.

Item 2: **Executive Session Pursuant to 1 M.R.S.A. Sec. 405(6)(E):** for consultation between the Board and its attorney concerning potential litigation, where premature general knowledge would clearly place ecomaine at a substantial disadvantage within the contemplated litigation. (Motion to go into Executive Session indicating precise nature of the business of the Executive Session required).

Troy Moon motioned to enter Executive Session. Terry Deering seconded the motion. All in favor.

Caleb Hemphill moved to exit Executive Session. Linda Boudreau seconded the motion. All in favor.

Rod Regier motioned to authorize Kevin Roche, CEO, to serve as agent and is authorized to negotiate the resolution through mediation on the Turbine. Terry Deering seconded motion. All in favor.

(Note – The Agenda Items order that follow Item 2 have been revised)

Item 4: **Finance & Audit Committee Report – Michael Foley, Chair**

Michael Foley reported that the committee last met on March 27, 2025, and reported the following:

- Staff reviewed the Proposed Budget for FY 26 and provided a presentation on the Bond Financing and proposed resolution.
- Staff provided a brief of the Insurance and risk elements.

The Finance & Audit Committee is recommending approval for the FY 26 Proposed Budget and recommending approval of the resolution authorizing the finance of bonds for 2026 projects.

The next meeting of the Finance & Audit Committee is scheduled for May 15, 2025. All are welcome to attend.

Item 3: **HM Payson Presentation: Quarterly Review – Noah Petrucci**

Noah Petrucci opened with a review of the stock market. He noted that the Tariff outcome is unknown at this time. He discussed the Long-Term Equity Investments and reviewed the long-term growth. He provided a review of the portfolio and our top ten investments.
In closing he noted that the process has not changed in HM Payson selection of companies and will continue to monitor the markets.

Item 5: **Approval of Proposed FY 26 Budget**

Michael Foley motioned to approve the FY 26 Budget as presented. Troy Moon seconded the motion. All in favor.

Item 6: **Resolution Authorizing the Issuance of Bonds and Notes of ecomaine for Certain Capital Projects**

Kevin Roche noted that the board had received 30-day notice on the resolution and noted that the resolution attached to the new agenda is the correct document. Michael Foley motioned to approve the resolution as presented. Linda Boudreau seconded the motion.

Roll Call: Jay Reynolds, Caleb Hemphill, Rod Regier, Terry Deering, Michael Foley, Matthew Frank, Steve Kelly, Amber Swett, Lisa Belanger, Troy Moon, Anne Bilodeau, Mike Murray, Mark Dion, Doug Howard, Jim Gailey, Linda Boudreau, Linda Cohen, Dennis Abbott, Bob Burns & Erik Street – Motioned Passed 87.86%.

Item 8: Outreach & Recycling Committee Report – Caleb Hemphill, Chair

Caleb Hemphill reported that the committee last met on April 10, 2025, and provided the following recap:

- The committee reviewed thirty nominations for the Eco excellence award and selected six winners. The winners will be recognized
  at the Annual Board of Directors Meeting scheduled for June 18, 2025.
- Staff provided an update on Outreach efforts on digital media & staff outreach. Staff reached 100% of the goal with 89,000 people reached.
- Staff provided an update on the status of school grants programs, final reports are due June 1, 2025.

Item 7: Review of Time Lapsed Vido of Landfill Progress

Kevin Roche provided a time lapse video on the progress of the landfill development of new cells.

Item 9A: Resolution to Authorize Agreements with New Owner Communities

Item 9B: Resolutions to Authorize Agreements with New Contract Communities

Kevin Roche (Staff) provided a summary of the history of the 12 York County Communities interested in ecomaine and the proposal's ecomaine provided in 2024. He has met and presented to several York County communities this year. He reviewed the two types of contracts (Owner & Contract). Staff is reaching out to the Board for Approval on the Agreements and to authorized staff to proceed with the agreements as provided. There was a lengthy discussion.

Michael Foley motioned to approve the resolutions and authorize staff to proceed with New Owner Communities. Troy Moon second the motion. All in favor.

Roll Call: Jay Reynolds, Caleb Hemphill, Rod Regier, Terry Deering, Michael Foley, Matthew Frank, Steve Kelly, Amber Swett, Lisa Belanger, Troy Moon, Anne Bilodeau, Mike Murray, Mark Dion, Doug Howard, Jim Gailey, Linda Boudreau, Linda Cohen, Bob Burns & Erik Street – Motioned Passed 82.19%

Michael Foley motioned to approve the resolutions and authorize staff to proceed with New Contract Communities. Troy Moon seconded the motion.

Roll Call: Jay Reynolds, Caleb Hemphill, Rod Regier, Terry Deering, Michael Foley, Matthew Frank, Steve Kelly, Amber Swett, Lisa Belanger, Troy Moon, Anne Bilodeau, Mike Murray, Mark Dion, Doug Howard, Jim Gailey, Linda Boudreau, Linda Cohen, Bob Burns & Erik Street – Motioned Passed 82.19%

Item 9: Managers Report

Kevin Roche provided a brief update on the recycling market and noted that the finances look good.

Item 10: Other

Kevin Roche (Staff) reported that staff are working on the Kimberly Clarke renewal agreement. The agreement is for 20 years. Staff are asking for approval from the board to authorize approval of the agreement to the Executive Committee.

Troy Moon motioned to authorize the Executive Committee to review and approve the Kimberly Clarke Agreement. Mike Foley seconded the motion. All in favor.

Kevin Roche (Staff) provided a legislative update on EPA specifically LD 413. He encouraged on board to reach out to their elected official for support.

Linda Boudreau motioned to adjourn the meeting. Mike Murray seconded the motion. All in favor.

Present: Dennis Abbott, Lisa Belanger, Linda Boudreau, Bob Burns, Linda Cohen, Terry Deering, Mark Dion, Michael Foley, Matthew Frank, Jim Gailey, Caleb Hemphill, Doug Howard, Steve Kelley, Troy Moon, Mike Murray, Rod Regier, Jay Reynolds, Erik Street & Amber Swett

Guest: Erica Johanson & Noah Petrucci

Staff: Wei Huang, Greg L'Heureux, Denise Mungen, Kevin Roche & Kevin Trytek