

**ecomaine**  
Memorandum

**DATE:** September 18, 2025  
**TO:** Chairman and Members of the Board  
**FROM:** Kevin H. Roche, CEO/General Manager  
**SUBJECT:** Agenda – Executive Committee Meeting

There is an **ecomaine** Executive Committee Meeting **scheduled for September 25, 2025 @ 3:50 pm**. The meeting will be held at **ecomaine – 64 Blueberry Road, Portland Maine**. The agenda for this meeting is as follows:

1. Approval of the Minutes (*Attachment A*)
2. **Resolution Authorizing the Reallocation of Bond Authorizations Among Financed Projects (*Attachment B*)**

**Future Committee Meetings:**

Full Board of Directors	09-25-2025 @ 4pm
Finance & Audit Committee	10-16-2025 @ 3pm
Full Board of Directors	10-16-2025 @ 4pm
Outreach & Recycling Committee	11-06-2025 @ 4pm
Executive Committee	11-20-2025 @ 4pm
Executive Committee	12-18-2025 @ 4pm
Finance & Audit Committee	01-15-2026 @ 3pm
Full Board of Directors	01-15-2026 @ 4pm
Outreach & Recycling Committee	02-12-2026 @ 3pm
Executive Committee	02-12-2026 @ 4pm
Full Board of Directors	03-19-2026 @ 4pm
Finance & Audit Budge Review	03-26-2026 @ 4pm
Outreach & Recycling Committee	04-09-2026 @ 4pm
Full Board of Directors	04-16-2026 @ 4pm
Finance & Audit Committee	05-21-2026 @ 3pm
Executive Committee	05-21-2026 @ 4pm
Outreach & Recycling Committee	05-28-2026 @ 4pm
Annual Board of Directors Meeting	06-18-2026 @ 11am

The Full Board or the Executive Committee may wish to go into Executive Session for any of the above items under Section 405 of Title 1 of the Maine Revised Statutes (per the following legislative website:<http://janus.state.me.us/legis/statutes/1/title1ch13sec0.html>.)

9/19/2025

**DATE:** June 11, 2025  
**TO:** Chairman and Members of the Board  
**FROM:** Kevin H. Roche, CEO/General Manager  
**SUBJECT:** Executive Committee Meeting Minutes – May 15, 2025

There was an Executive Committee Meeting on the date noted above. The meeting was called to order by Erik Street, Chairman.

**Item 1: Approval of the Minutes**

Michael Foley motioned to approve the minutes from February 13, 2025. Troy Moon seconded the motion. All in favor.

**Executive Session Pursuant to 1 M.R.S.A. Sec. 405(6)(E):** for consultation between the Board and its attorney concerning potential litigation, where premature general knowledge would clearly place ecomaine at a substantial disadvantage within the contemplated litigation. (Motion to go into Executive Session indicating precise nature of the business of the Executive Session required).

Linda Boudreau motioned to enter Executive Session. Mike Foley seconded the motion. All in favor.

Troy Moon moved to exit Executive Session. Anne Bilodeau seconded the motion. All in favor.

**Item 2: Outreach & Recycling Committee Report – Caleb Hemphill, Chair**

Caleb Hemphill reported that the committee last met on April 10, 2025, and provided the following recap of the meeting:

- The committee reviewed thirty nominations for the eco-excellence award and selected six winners. The winners will be recognized at the Annual Board of Directors meeting scheduled for April 18, 2025.
- Staff provided the committee with an update of Outreach efforts and review of digital media outreach efforts. Staff reached 100% of their goal, reaching 93,704 people.
- Staff provided an update on the status of the school grants program. Final reports are due June 1, 2025.

The next meeting of the Outreach & Recycling Committee is May 22, 2025.

**Item 3: Finance & Audit Committee Report – Michael Foley, Chair**

Michael Foley, Chair noted that there was nothing to report at this time.

**Item 5: Review of Leachate Transport Agreement with Kimberly – Clark Corporation**

Kevin Roche (Staff) provided an overview of the terms of the Leachate Transport Agreement with Kimberly Clark Corporation. The details were included in the Executive Committee Agenda. He noted that at the April 17, 2025, Board of Directors meeting, the board directed the Executive Committee to review and if appropriate approve the agreement.

After a brief discussion, Troy Moon motioned to approve the Leachate Transport Agreement with Kimberly Clark Agreement. Linda Bodreau seconded the motion. All in favor.

**Item 4: Ratification of Reallocation Resolution**

Greg L'Heureux (Staff) noted that the Bond Council has requested that the Resolution Authorizing the Reallocation of Bond Authorization among Financed Projects and Additional Funds for the New Materials Recovery Facility Project and the Remote Pump Station Project requires ratification by the Executive Committee.

Michael Foley motioned to ratify the Reallocation of Bonds for projects as reflected in the agenda presented for this meeting. The motion was seconded by Dave Durrell. All in favor.

**Item 6: Managers Report**

- **Water Contamination** – Kevin Roche (Staff) provided an update on the Water Contamination incident and current steps being taken to resolve the issue. He noted that Staff raised concerns and blood testing for crew has been scheduled for next week. Samples of collected water have been sent out for testing.
- **Tipping Hall Incident** – Kevin Roche (Staff) reported out on an incident on the tipping hall with a customer delivering trash. The incident was a close call and steps are being taken to reduce the risk of it happening again.

Additional items of discussion included a brief review of legislative bills and DEP/EPA NOx RACT Proposals.

**Item 7: Executive Session: Report from the Review Committee on the GM Evaluation.**

(The Executive Committee may wish to go into Executive Session for any of the above items under Section 405(6)(A) of Title 1 of the Maine Revised Statutes.)

Anne Bilodeau motioned to enter Executive Session. Caleb Hemphill seconded the motion. All in favor.

Linda Boudrea motioned to exit Executive Session. Linda Boudreau seconded the motion. All in favor.

**Adjournment**

**Present:** Anne Bilodeau, Linda Boudreau, Bob Burns, Dave Durrell, Michael Foley, Matthew Frank, Troy Moon, Rod Regier, Erik Street & Tim Thompson

**Guest:** Erica Johanson – Jensen Baird

**Staff:** Greg L'Heureux, Wei Huang, Denise Mungen, Kevin Roche & Lucy Sullivan

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North Berwick  
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Sanford  
Scarborough  
Shapleigh  
South Berwick  
South Portland  
Waterboro  
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Denmark  
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Fryeburg  
Greenland, NH  
Hiram  
Kennebunkport  
Lamoine  
Liberty  
Limerick  
Livermore Falls  
Monmouth  
Mt. Vernon  
Newington, NH  
Naples  
Old Orchard Beach  
Otisfield  
Owl's Head  
Parsonsfield  
Porter  
Readfield  
Rockland  
Saco  
Somerville  
South Thomaston  
Standish  
Swanville  
Thomaston  
Topsham  
Vinalhaven  
Washington  
Wayne  
Westbrook  
Woolwich

September 25, 2025

**RESOLUTION AUTHORIZING THE REALLOCATION OF BOND**

**AUTHORIZATIONS AMONG FINANCED PROJECTS**

Dear Executive Committee:

Last year, the Board of Directors previously approved bond financing for projects at the Waste-To-Energy facility, the Landfill and the Recycling Facility totaling \$41,900,000. One of the capital improvement projects was for the West Remote Pump Station at the Landfill. That project is being partially funded (42%) by Kimberly Clark who owns the adjacent landfill that was utilized by the their paper mill in Westbrook from 1977-1988. Their reimbursement to ecomaine totals approximately \$845,000 plus interest over a 20 year period. Because of various tax regulations related to other sources of funding, we are not able to utilize tax exempt bonds to fund this portion of the Remote Pump Station Project and have reallocated that amount to other previously approved projects.

In addition, I am requesting that the Executive Committee provide the CEO authority to reallocate the actual funding amounts due for each project, not to exceed the total amount of bond financing previously approved by the Board of Directors. The reason for this is because the allocated amounts of funding are estimates and some projects still need to be bid out in order to establish actual costs. The final reallocation will be brought back to the Executive Committee for ratification, once we know the actual costs associated with each project.

The Board of Directors delegated future Reallocation of Bond Authorizations Among Financed Projects to the Executive Committee. Due to the tax issue outlined above as well as the timing associated with obtaining final costs, the attached Resolution comes to the Executive Committee for review and approval.

Please let me know if you have any questions.

Sincerely,



Kevin Roche

**ecomaine**

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**ecomaine**  
Executive Committee

**RESOLUTION AUTHORIZING THE REALLOCATION OF BOND  
AUTHORIZATIONS AMONG FINANCED PROJECTS**

WHEREAS, pursuant to Section 5(L) of the Eco Maine Interlocal Solid Waste Agreement dated as of December 1, 2005 (the “Interlocal Agreement”), Article IV, Section 13 of the By-Laws of ecomaine adopted on April 13, 2006 (the “Bylaws”), as amended, Title 13-B, Chapter 2, Title 30-A, Chapter 115, Title 10, Chapter 110, Subchapter IV and Title 38, Section 1304-B of the Maine Revised Statutes (the “Act”), the Board of Directors (the “Board”) approved a resolution (the “Initial Bond Resolution”), at its meeting held on January 18, 2024, authorizing the issuance of bonds and notes in an aggregate principal amount not to exceed \$35,500,000 (the “Initial Bonds”), for the purpose of funding the costs of certain capital projects;

WHEREAS, the Board, at its meeting held on December 19, 2024, and the Executive Committee, at its meeting held on May 15, 2025, approved a reallocation of the bond authorization amounts initially authorized under the Initial Bond Resolution among certain of the projects;

WHEREAS, the projects and the principal amounts for such projects authorized under the Initial Bond Resolution, as subsequently reallocated, are as follows: (a) \$26,364,000 for costs of (i) the planning, design and construction of modifications, repairs and improvements to a new Materials Recovery Facility (“MRF”) located at 90 Blueberry Road (the “New MRF”) to replace the existing MRF located at 62 Blueberry Road, (ii) the installation of a new sortation system in the New MRF to increase the capacity and improve the sortation system process of ecomaine, and (iii) equipment acquisition at the New MRF; (b) \$700,000 for costs associated with the connection of electrical services from ecomaine’s Waste to Energy Facility to the New MRF in order to provide electrical supply for the New MRF; (c) \$5,210,000 for costs of the planning, design and construction of (i) improvements to the Phase 2 East B landfill cell to provide approximately seven years of additional space to landfill waste and (ii) improvements to the Landfill 10B pump station to provide greater capacity to service the existing landfill and the new flows coming from the Phase 2 East B landfill cell; (d) \$2,040,000 for costs of the planning, design and construction related to the replacement of the Landfill remote (West) pump station servicing ecomaine’s landfill and the Kimberly-Clark landfill (the “Landfill West Pump Station Project”); (e) \$1,136,000 for costs associated with resurfacing the tipping hall floor located at the Waste to Energy Facility with a high strength durable material; (f) \$0 for costs of boiler economizer replacements at the Waste to Energy Facility; and (g) \$50,000 for costs of planning, design, installation and construction of ventilation and dust control improvements at the Waste to Energy Facility (collectively, the “Initial Projects”);

WHEREAS, pursuant to the Act, the Board, at its meeting held on April 17, 2025, approved a resolution (the “Additional Bond Resolution,” together with the Initial Bond Resolution, the “Bond Resolutions”) authorizing the issuance of bonds and notes in an aggregate principal amount not to exceed \$6,400,000 (the “Additional Bonds,” together with the Initial Bonds, the “Bonds”);

WHEREAS, the projects and the principal amounts for such projects authorized under the Additional Bond Resolution are as follows: (a) \$2,000,000 for costs of two boiler economizer replacements at the Waste to Energy Facility; (b) \$550,000 for costs of planning, design, installation and construction of ventilation and dust control improvements at the Waste to Energy Facility; (c) \$550,000 for costs of replacement of a transformer at the Waste to Energy Facility; (d) \$800,000 for costs of replacement of the boiler tile refractory at the Waste to Energy Facility; (e) \$400,000 for costs of replacement of a boiler ram feeder at the Waste to Energy Facility; (f) \$300,000 for costs of replacement of an ash extractor at the Waste to Energy Facility; (g) \$1,300,000 for the purchase of various rolling stock including a loader, sweeper, roll-off truck, and bulldozer to be used at the various ecomaine facilities; and (h) \$500,000 for costs of a fire suppression system at the New MRF (collectively, the Additional Projects,” together with the Initial Projects, the “Projects”);

WHEREAS, it has been determined that expenditures in the amount of \$844,968 associated with the Landfill West Pump Station Project are not eligible for financing on a tax-exempt basis and, as a result, further reallocation of the bond authorizations among the projects is necessary; and

WHEREAS, the Executive Committee is authorized under the Bond Resolutions to reallocate the \$41,900,000 aggregate principal amount of the Bonds among the Projects.

NOW THEREFORE, BE IT HEREBY RESOLVED BY THE EXECUTIVE COMMITTEE OF ECOMAINE AS FOLLOWS:

1. The Executive Committee hereby approves the reallocation of the principal amounts of the Bonds authorized under the Initial Bond Resolution, among the Initial Projects, as follows:

(a) \$26,364,000 for costs of (i) the planning, design and construction of modifications, repairs and improvements to the New MRF to replace the existing MRF, (ii) the installation of a new sortation system in the New MRF to increase the capacity and improve the sortation system process of ecomaine, and (iii) equipment acquisition at the New MRF;

(b) \$744,968 for costs associated with the connection of electrical services from the Waste to Energy Facility to the New MRF in order to provide electrical supply for the New MRF;

(c) \$5,210,000 for costs of the planning, design and construction of (i) improvements to the Phase 2 East B landfill cell to provide approximately seven years of additional space to landfill waste and (ii) improvements to the Landfill 10B pump station to provide greater capacity to service the existing landfill and the new flows coming from the Phase 2 East B landfill cell;

(d) \$1,195,032 for costs of the Landfill West Pump Station Project;

(e) \$1,136,000 for costs associated with resurfacing the tipping hall floor located at the Waste to Energy Facility with a high strength durable material;

(f) \$300,000 for costs of boiler economizer replacements at the Waste to Energy Facility; and

(g) \$550,000 for costs of planning, design, installation and construction of ventilation and dust control improvements at the Waste to Energy Facility.

2. The Executive Committee hereby approves the reallocation of the principal amounts of the Bonds authorized under the Additional Bond Resolution, among the Additional Projects, as follows:

(a) \$1,700,000 for costs of two boiler economizer replacements at the Waste to Energy Facility;

(b) \$50,000 for costs of planning, design, installation and construction of ventilation and dust control improvements at the Waste to Energy Facility;

(c) \$1,050,000 for costs of replacement of a transformer at the Waste to Energy Facility;

(d) \$800,000 for costs of replacement of the boiler tile refractory at the Waste to Energy Facility;

(e) \$400,000 for costs of replacement of a boiler ram feeder at the Waste to Energy Facility;

(f) \$300,000 for costs of replacement of an ash extractor at the Waste to Energy Facility;

(g) \$1,300,000 for the purchase of various rolling stock including a loader, sweeper, roll-off truck, and bulldozer to be used at the various ecomaine facilities; and

(h) \$800,000 for costs of a fire suppression system at the New MRF.

3. The Executive Committee delegates to the Chief Executive Officer the authority to reallocate the principal amounts among the Projects, as may be necessary after the date of this resolution, so long as the aggregate principal amount of the authorized Projects is not increased, and provided that the final reallocation of the principal amounts among the Projects shall be approved by the Executive Committee.

4. Except for the reallocation of the principal amounts of the Bonds expressly approved herein, the Bond Resolutions shall remain in full force and effect.

5. Any capitalized terms not otherwise defined herein shall have the meanings ascribed to such terms in the Bond Resolutions.

6. This resolution shall take effect immediately upon its passage.

DATED: September 25, 2025