

**ecomaine**  
Memorandum

**DATE:** March 13, 2026  
**TO:** Chairman and Members of the Board  
**FROM:** Kevin H. Roche, CEO/General Manager  
**SUBJECT:** Agenda – Full Board of Directors Meeting

There is an **ecomaine** Board of Directors Meeting **scheduled for March 19, 2026 @ 4pm**. The meeting will be held at **ecomaine – 64 Blueberry Road, Portland Maine**. The agenda for this meeting is as follows:

1. Approval of the Minutes (*Attachment A*)
2. Outreach & Recycling Committee Report – Caleb Hemphill, Chair
3. Finance & Audit Committee Report – Robert Burns, Chair
4. **Presentation:** Proposed Budget for FY 27
5. Recycling Facility Improvements
  - Review & Approval of Resolution – **Resolution Authorizing the Expenditure of Long-Term Capital Reserves for the New Materials Recovery Facility (*Attachment B*)**
6. Manager's *Report*:
  - Recycling Markets (*Attachment C*)

Financial Statements **FY 26 (Year-to Date)** (*Provided under separate cover*)

- Financial Summary
- Tonnage
- Statement of Revenue & Expenses
- Statistical Data
- Summary Analysis of All Tons by Community
- Electrical Generations Summary

7. Other:

**Future Committee Meetings:**

Finance & Audit Budge Review	03-26-2026 @ 4pm
Outreach & Recycling Committee	04-09-2026 @ 4pm
Full Boad of Directors	04-16-2026 @ 4pm
Finance & Audit Committee	05-21-2026 @ 3pm
Executive Committee	05-21-2026 @ 4pm
Outreach & Recycling Committee	05-28-2026 @ 4pm
Annual Board of Directors Meeting	06-18-2026 @ 11am



## Memorandum

## Attachment A

**DATE:** January 30, 2026  
**TO:** Chairperson and Members of the Board  
**FROM:** Kevin H. Roche, CEO/General Manager  
**SUBJECT:** Full Board of Directors Meeting – Minutes – January 15, 2026

### **Item 1: Approval of Minutes:**

Linda Boudreau motioned to approve the minutes of October 16, 2025, Board of Directors meeting. Troy Moon seconded the motion. All in favor.

### **Item 2: Presentation – Scott Firmin, General Manager, PWD – Update of Biosolids**

Scott Firmin provided a brief on the proposed Regional Biosolids Facility. He discussed the role and responsibilities of the Portland Water District as well as the fees associated with the management. Scott touched base on solution on PFAS reduction and a diversity of outlets for biosolids. He noted that 95% of biosolids are landfilled. Scott discussed Dryer and Digestion Projects under review by the Portland Water District. The Portland Water District is looking at regional options to serve a multitude of communities. One area (now a concept) is a five-acre parcel at the ecomaine Landfill. ecomaine and Portland Water District have a MOA in place with the ability to walk away without consequence. Currently the Portland Water District is working to finalize an RFD and will be presenting it to the Portland Water District Board in February. There was a brief discussion that followed.

### **Item 3: Nominating Committee – Appointment of Officers, Board of Directors**

Troy Moon, Chair -Nominating Committee reported that the committee met on January 8, 2026. The committee included Matthew Frank, Dave Durrell, and Caleb Hemphill. The committee is recommending to the Full Board of Directors the following Slate of Officers for the remainder of FY 26 and for fiscal year FY27:

- Anne Bilodeau, Chair
- Matthew Sturgis, Vice Chair
- Robert Burns, Treasurer
- Linda Boudreau, Secretary

Andrew Swayze motioned to approve the Slate of Officers presented by the Nominating Committee. The motion was seconded by Tony Ward. All in favor.

### **Item 4: Outreach & Recycling Committee – Caleb Hemphill, Chair**

Caleb Hemphill reported that the committee met on November 6, 2025, and reported out to the Executive Committee on December 18, 2025. The following is a recap of the meeting.

- The Upcycle Challenge is complete and the winners were selected by an online vote open to the public.

The next meeting of the Outreach & Recycling Committee is scheduled for February 12, 2026 @ 3pm. All are welcome to attend.

### **Item 5: Finance & Audit Committee Report – Matthew Sturgis, Chair**

Matt Sturgis reported that the committee met prior to the Full Board Meeting and the following items were discussed:

- Cash Disbursements and no issues were found.
- Staff provided the committee with an update on the Regional Collection Efforts/Meeting held here at ecomaine. Staff will be providing the Full Board with an update further on the agenda today.
- Reviewed FY 26 Year-to-Date Finances.

**Item 6: Presentation – Stack Test Results – Dr. Anne Hewes, Environmental Manager**

Anne Hewes (Staff) provided an overview of the Emissions Data for 2025. She reviewed pollution control measures in place as well as historical data on continuous emissions monitoring. Anne reviewed legislative requirements in the management of pollution control and up to date data on ecomaine compliance efforts.

In conclusion she briefly discussed the proposed emission reduction by the US EPA MACT rules and that the release date is pending. There was a brief question and answer period.

**Item 7: Presentation – ecomaine Website – Lucy Sullivan, Director of Communication**

Lucy Sullivan (Staff) provided a presentation on the updated ecomaine website.

**Items 8: Regional Collection**

Kevin Roche (Staff) reported on the recent efforts on Regionalization of Collection services with communities. Currently, service providers are not interested in one town but may be interested in providing support to several towns in a regional collection approach. He reviewed what the program might look like with existing infrastructure for the collection of Municipal Solid Waste, to include an evaluation of composting and digestion of food waste from communities. Kevin noted that staff would prepare an RFP for the Regional Collection Study to begin on FY 27.

Steve Kelly motioned to authorize staff to proceed with an RFP in FY 27 for a Regional Collection Study to evaluate the benefits of Regional Collection and Food Waste Recovery for communities. Dave Durrell seconded motion. All in favor.

**Item 9: Approval of Change in Registered Agent (Jensen Baird) for the State of Maine  
Change from Anna P. Clark, Esq. to Nicholas Morrill, Esq. (Jensen Baird)**

Troy Moon motioned to approve the Change in Registered Agents as presented. The motion was seconded by Bob Burns. All in favor.

**Item 10: Managers Report**

- Kevin Roche (Staff) reported that the MRF facility upgrades for equipment RFP went out in December and the Deadline is 23<sup>rd</sup> of January for the BIDs.
- Markets – Mixed paper not moving, this is due to the low prices.
- Kevin Roche (Staff) reviewed the MSW graph, to help the board understand the market and the effects on the facility.
- Investment Portfolio Reserves are at 2.5 million.

**Adjourn:** Matthew Sturgis motioned to adjourn. Linda Boudreau seconded the motion. All in Favor.

**Present:** Lisa Belanger, Anne Bilodeau, Linda Boudreau, Steve Buck, Bob Burns, Patrick Christian, Dave Durrell, Matthew Frank, Caleb Hemphill, Matt Hill, Melissa Hutchins, Steve Kelley, Tom Kenne, Dave Madsen, Troy Moon, Dwayne Morin, Lisa Pratt, Karen Shupe, Tom Small, Matthew Sturgis, Andrew Swayze, Amber Swett & Tony Ward

**Guest:** Scott Firmin & Greg Pellerin, Portland Water District

**Staff:** Anne Hewes, Wei Huang, Denise Mungen, Kevin Roche, Chris St. Louis, Erik Street, Lucy Sullivan & Kevin Trytek

**Owner Communities**

- Bridgton
- Buxton
- Cape Elizabeth
- Casco
- Cumberland
- Dayton
- Falmouth
- Freeport
- Gorham
- Gray
- Harrison
- Hollis
- Kennebunk
- Limington
- Lyman
- North Berwick
- North Yarmouth
- Portland
- Pownal
- Sanford
- Scarborough
- Shapleigh
- South Berwick
- South Portland
- Waterboro
- Windham
- Yarmouth

March 12, 2026

Dear Board of Directors:

We received 4 bids for the General Construction (site and building improvements) for the new Recycling Facility and the low bidder was The Sheridan Corporation from Fairfield, Maine. The estimated project costs have been updated on the table below.

The project cost estimate from December 19, 2024 was \$30,924,000. The new project estimate is \$36,924,000, an increase of \$6 million.

Capital Cost Area	12/18/2024 Estimate	3/3/2026 Estimate	Variance
Contract 1 Equipment System	\$18,862,211	\$19,193,586	\$331,375
Contract 2 General Construction	\$8,404,666	\$9,775,686	\$1,371,020
Contract 3 Employee Kitchen, Locker Rooms, Offices & Outreach	\$878,579	\$2,100,000	\$1,221,421
Contract 4 Electrical Service From WTE	\$836,711	\$797,365	-\$39,346
Supplemental Fire Protection System	\$0	\$1,387,750	\$1,387,750
Permitting Fees & Builders Risk Insurance	\$282,701	\$400,233	\$117,532
Engineering	\$1,620,133	\$1,926,188	\$306,055
Construction Management	\$15,000	\$788,286	\$773,286
Contingency	\$23,999	\$554,906	\$530,907
<b>Grand Total</b>	<b>\$30,924,000</b>	<b>\$36,924,000</b>	<b>\$6,000,000</b>

**Contract Community Members**

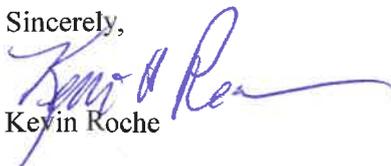
- Andover
- Appleton
- Augusta
- Baldwin
- Brownfield
- Brunswick
- Chebeague Island
- Cornish
- Denmark
- Eliot
- Fayette
- Frye Island
- Fryeburg
- Greenland, NH
- Hiram
- Kennebunkport
- Lamoine
- Liberty
- Limerick
- Livermore Falls
- Monmouth
- Mt. Vernon
- Newington, NH
- Naples
- Old Orchard Beach
- Otisfield
- Owl's Head
- Parsonsfield
- Porter
- Readfield
- Rockland
- Saco
- Somerville
- South Thomaston
- Standish
- Swanville
- Thomaston
- Topsham
- Vinalhaven
- Washington
- Wayne
- Westbrook
- Woolwich

	Funding Sources
Reserve Usage →	\$2,000,000
Reallocation →	\$4,000,000

We are recommending the overages be funded by pulling an additional \$2 million from our reserve portfolio and reallocating \$4,000,000 from other Bonded Capital Projects that can be delayed. It should be noted that the Board approved pulling \$2,925,000 from the reserves in December, 2024 and the total amount of reserve usage is now \$4,925,000 for this project.

While I realize these cost increases are unfortunate, they are necessary to complete the project with appropriate functionality. That said, it's also important to note that this investment will be eligible for partial reimbursement under the new Extended Producer Responsibility program (EPR).

We will review this at our Board meeting next week. Please feel free to contact me if you have any questions before then.

Sincerely,  
  
 Kevin Roche

Anne Bilodeau, Chairman. Kevin H. Roche, CEO/General Manager  
 64 Blueberry Road, Portland, Maine 04102. Tel: 207-773-1738. Fax: 207-773-8296.

**Ecomaine**  
Board of Directors

**RESOLUTION AUTHORIZING THE EXPENDITURE OF LONG-TERM  
CAPITAL RESERVES FOR THE NEW MATERIALS RECOVERY FACILITY**

WHEREAS, pursuant to Section 5(L) of the Eco Maine Interlocal Solid Waste Agreement dated as of December 1, 2005 (the “Interlocal Agreement”), Article IV, Section 13 of the By-Laws of ecomaine adopted on April 13, 2006 (the “Bylaws”), as amended, Title 13-B, Chapter 2, Title 30-A, Chapter 115, Title 10, Chapter 110, Subchapter IV and Title 38, Section 1304-B of the Maine Revised Statutes (the “Act”), the Board of Directors of ecomaine (the “Board”) authorized the issuance of bonds and notes in an aggregate principal amount not to exceed \$41,900,000 for the purpose of funding the costs of certain capital projects by adoption of: 1.) a “Resolution Authorizing the Issuance of Bonds and Notes of ecomaine for Certain Capital Projects” at its meeting held on January 18, 2024, which authorized the issuance of bonds and notes in an aggregate principal amount not to exceed \$35,500,000, and 2.) a “Resolution Authorizing the Issuance of Bonds and Notes of ecomaine for Certain Capital Projects” at its meeting held on April 17, 2025, which authorized the issuance of bonds and notes in an aggregate principal amount not to exceed \$6,400,000 (the “Bond Authorization”);

WHEREAS, the Bond Authorization included allocations of the principal amount of the bonds to various capital projects based on preliminary engineering and construction estimates, and the following additional resolutions relating to the allocation of said amounts were adopted: 1.) a “Resolution Authorizing Reallocation of Bond Authorizations Among Financed Projects and Additional Funds for the New Materials Recovery Facility Project and Remote Pump Station Project adopted by the Board on December 19, 2024 and ratified by the Executive Committee May 15, 2025, and 2.) a “Resolution Authorizing the Reallocation of Bond Authorizations Among Financed Projects” adopted by the Executive Committee on September 25, 2025;

WHEREAS, pursuant to the Interlocal Agreement, the Bylaws, the Act and the Bond Authorization, ecomaine issued an aggregate principal amount of \$39,445,000 Solid Waste Resource Recovery System Revenue Bonds, Series 2025 (AMT) (Green Bonds) on December 10, 2025 (the “Bonds”);

WHEREAS, the allocation in effect at the time of issuance of the Bonds was as set forth in the “Resolution Authorizing the Reallocation of Bond Authorizations Among Financed projects” adopted by the Executive Committee on September 25, 2025, and, in said resolution, the Executive Committee delegated authority to the Chief Executive Officer (the “CEO”) to reallocate the principal amount of the Bonds among the projects identified in the Bond Authorization, as may be necessary, so long as the aggregate principal amount of the projects authorized therein is not increased, and provided that the final reallocation of the principal amount among the projects shall be approved by the Executive Committee;

WHEREAS, the estimated cost of construction of one authorized project, the new materials recovery facility (“New MRF”), has exceeded the original estimate by approximately \$6,000,000;

WHEREAS, the CEO has identified a total of approximately \$4,000,000 in bond proceeds that were originally allocated to other projects within the Bond Authorization that may be deferred and has reallocated such amount to the New MRF project; and

WHEREAS, the Board desires to authorize the expenditure of long-term capital reserve funds of ecomaine to cover the balance of the increased cost of the New MRF project.

NOW THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF ECOMAINE AS FOLLOWS:

1. The Board hereby authorizes the expenditure of up to \$2,000,000 from ecomaine's Long-Term Capital Reserve fund for the New MRF project.

2. Except for the reallocation of the principal amounts of the Bonds as permitted under the "Resolution Authorizing the Reallocation of Bond Authorizations Among Financed projects" adopted by the Executive Committee on September 25, 2025, all provisions of the Bond Authorization shall remain in full force and effect.

3. This resolution shall take effect immediately upon its passage.

ADOPTED BY THE BOARD OF DIRECTORS OF ECOMAINE: March 19, 2026

## **CERTIFICATE REGARDING REALLOCATION OF BOND PROCEEDS**

We, the undersigned Chief Executive Officer and Director of Finance and Administration of ecomaine, hereby certify as follows:

1. Pursuant to the “Resolution Authorizing the Reallocation of Bond Authorizations Among Financed Projects” adopted by the Executive Committee on September 25, 2025 (the “Resolution”), ecomaine allocated a total of \$41,900,000 bond proceeds among the following projects:
  - a. \$26,364,000 for costs of planning, design construction of modifications, repairs and improvements to facility at 90 Blueberry Rd, Portland Maine including new sortation system and equipment acquisition (the “New MRF”);
  - b. \$744,968 for costs associated with the connection of electrical services to New MRF;
  - c. \$5,210,000 for costs of planning, design construction of improvements to Phase 2 East B landfill cell at 00 Running Hill Road, Scarborough, Maine and planning design construction of improvements at Landfill 10B pump station at 4 Green Road, Scarborough, Maine;
  - d. \$1,195,032 for costs of planning, design, and construction related to the replacement of Landfill remote (West) pump station at 85 Scott Drive, South Portland, Maine and Kimberly Clark Landfill (“RPF”);
  - e. \$1,136,000 for costs of resurfacing the tipping floor at the Waste to Energy Facility at 64 Blueberry Road, Portland, Maine (the “WTE Facility”);
  - f. \$2,000,000 for costs of boiler economizer replacements at WTE Facility;
  - g. \$600,000 for costs of planning, design, installation and construction of ventilation and dust control improvements at WTE Facility;
  - h. \$1,050,000 for costs of replacement of transformer at WTE Facility;
  - i. \$800,000 for costs of replacement of boiler tile refractory at WTE Facility;
  - j. \$400,000 for costs of replacement of boiler ram feeder at WTE Facility;
  - k. \$300,000 for costs of replacement of ash extractor at WTE Facility;
  - l. \$1,300,000 for purchase of loader, sweeper, roll-off truck and bulldozer at various facilities; and
  - m. \$800,000 for costs of fire suppression at New MRF.
  
2. Pursuant to the Resolution, the Executive Committee delegated authority to the Chief Executive Officer (the “CEO”) to reallocate the principal amount of the Bonds among the projects listed above as may be necessary, so long as the aggregate principal amount of the

authorized projects is not increased, and provided that the final reallocation of the principal amount among the projects shall be approved by the Executive Committee.

3. Pursuant to the Resolution, the CEO has reallocated the principal amount of the Bonds among the projects as follows:

<b>Allocation as of September 25, 2025</b>	<b>Re-allocation Date: March 19, 2026</b>
a.) \$26,364,000 New MRF	\$29,814,000 New MRF
b.) \$744,968 electrical to New MRF	\$744,968 electrical to New MRF
c.) \$5,210,000 Phase 2 East B landfill cell and Landfill 10B pump station	\$5,210,000 Phase 2 East B landfill cell and Landfill 10B pump station
d.) \$1,195,032 Landfill remote (West) pump station and Kimberly Clark Landfill	\$1,195,032 Landfill remote (West) pump station and Kimberly Clark Landfill
e.) \$1,136,000 tipping floor at WTE Facility	\$1,136,000 tipping floor at WTE Facility
f.) \$2,000,000 boiler economizer at WTE Facility	\$0,000,000 boiler economizer at WTE Facility
g.) \$600,000 ventilation and dust control at WTE Facility	\$200,000 ventilation and dust control at WTE Facility
h.) \$1,050,000 transformer at WTE Facility	\$0,000,000 transformer at WTE Facility
i.) \$800,000 boiler tile refractory WTE Facility	\$800,000 boiler tile refractory WTE Facility
j.) \$400,000 boiler ram feeder WTE Facility	\$400,000 boiler ram feeder WTE Facility
k.) \$300,000 ash extractor WTE Facility	\$300,000 ash extractor WTE Facility
l.) \$1,300,000 rolling stock equipment	\$1,300,000 rolling stock equipment
m.) \$800,000 fire suppression at New MRF	\$800,000 fire suppression at New MRF

4. The proceeds of the bonds will be spent in accordance with the provisions of the Tax Regulatory Agreement executed as of December 10, 2025 in connection with the issuance of ecomaine's \$39,445,000 Solid Waste Resource Recovery System Revenue Bonds, Series 2025 (AMT) (Green Bonds) (the "Bonds").
5. Pursuant to the Resolution, a final allocation will be made on or before June 1, 2028 and presented to the Executive Committee for approval. When said final allocation is made, authorized officials of ecomaine will execute any certificates, agreements or other documents as may be required in connection with the reallocation of bond proceeds post-issuance of the Bonds.

6. In no event shall the use of bond proceeds exceed \$14,000,000 for costs related to the facility located at 90 Blueberry Road that is leased by ecomaine.
7. In no event shall the use of bond proceeds exceed \$1,195,032 (or 58.58% of the total cost) for the planning, design, construction re replacement of Landfill remote (West) pump station at 85 Scott Drive, South Portland, Maine and the Kimberly Clark Landfill.

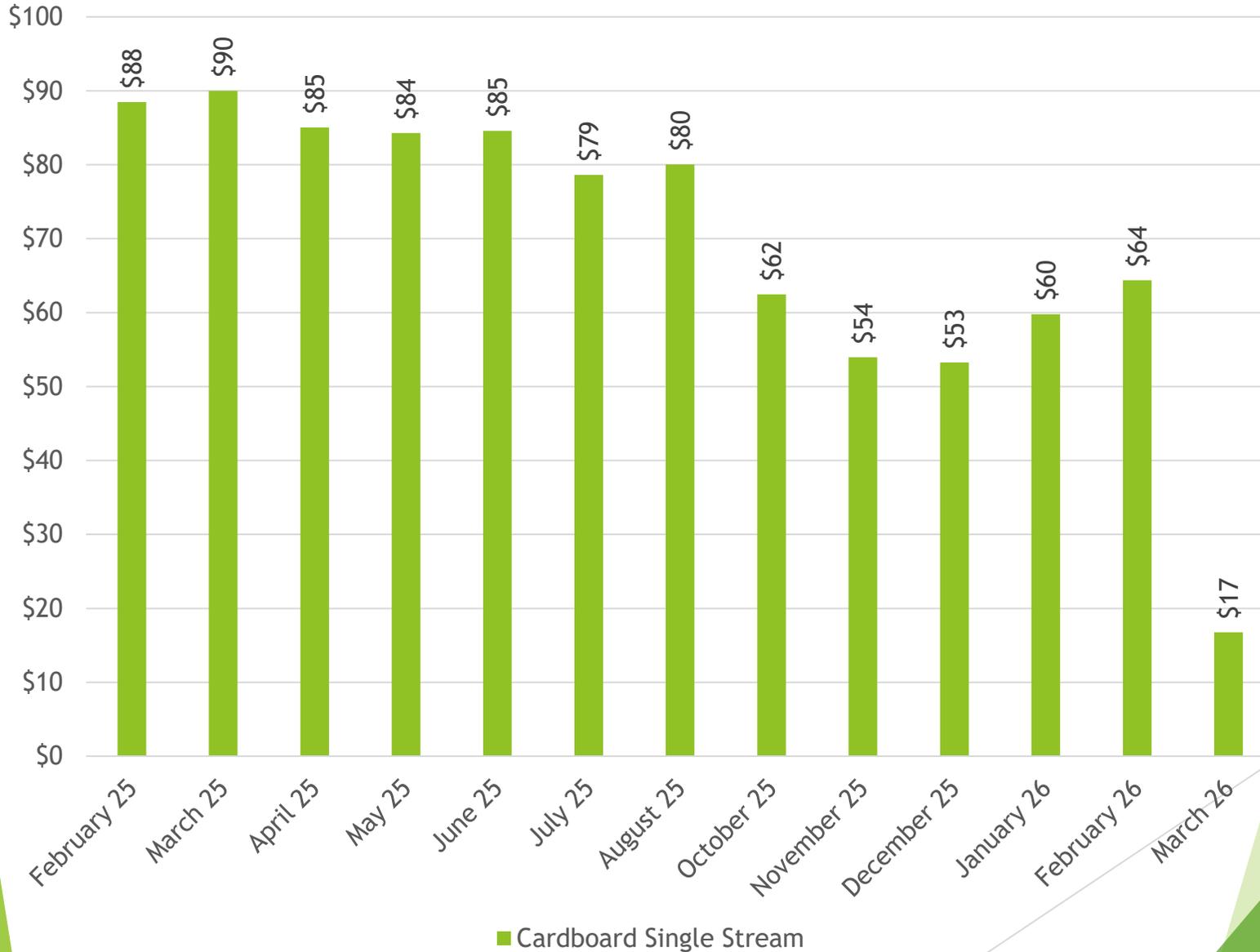
Dated this 19 day of March, 2026.

**ECO MAINE**

By: \_\_\_\_\_  
Kevin Roche  
Chief Executive Officer

By: \_\_\_\_\_  
Wei Po Huang  
Director of Finance and Administration

# Cardboard

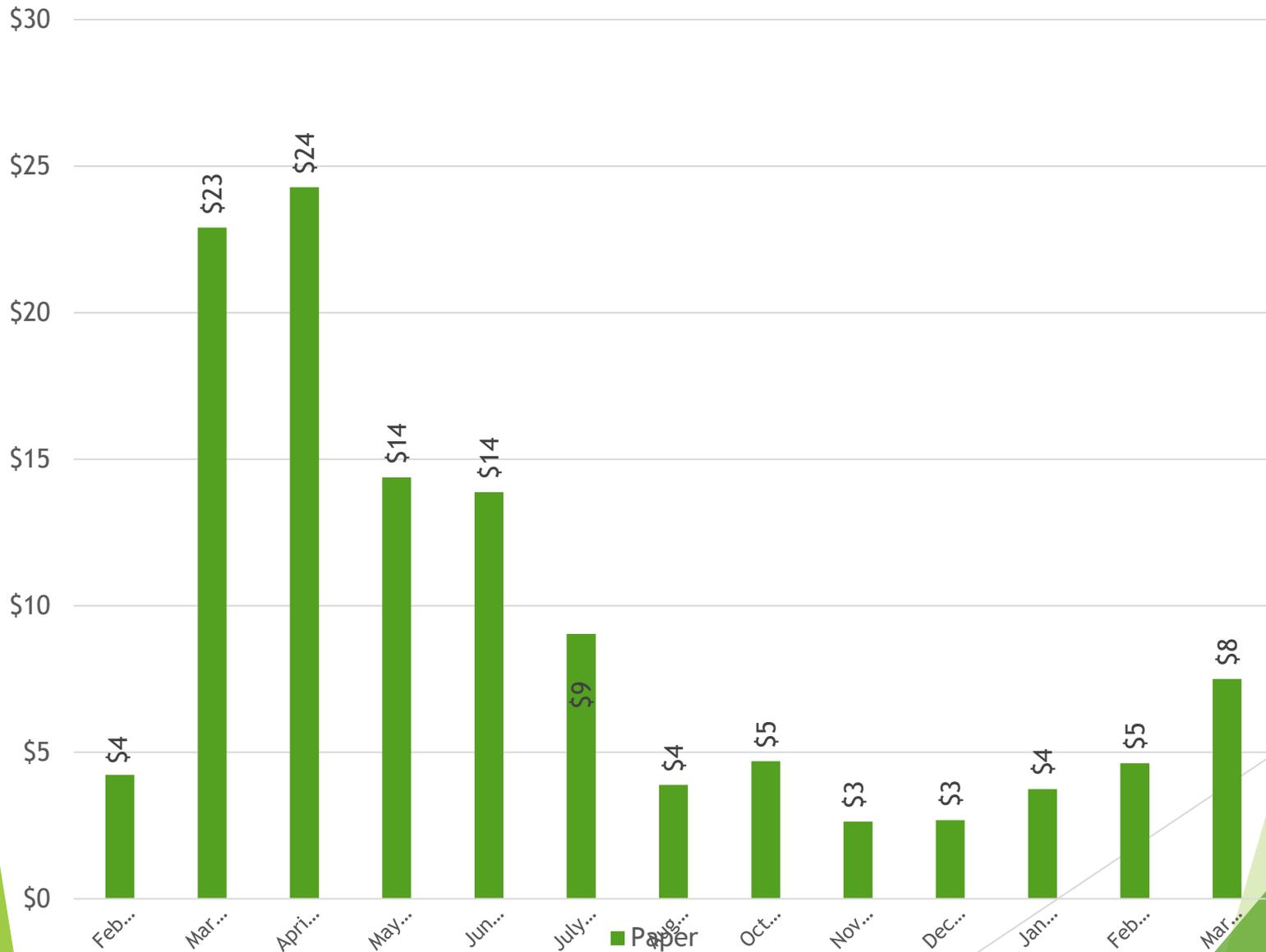


**Cardboard**  
**27% Decrease**  
(February'25 to February'26)

*Markets & pricing are subject to fluctuation, due to supply & demand and transportation / shipping*

*All information property of ecomaine*

# Mixed Paper

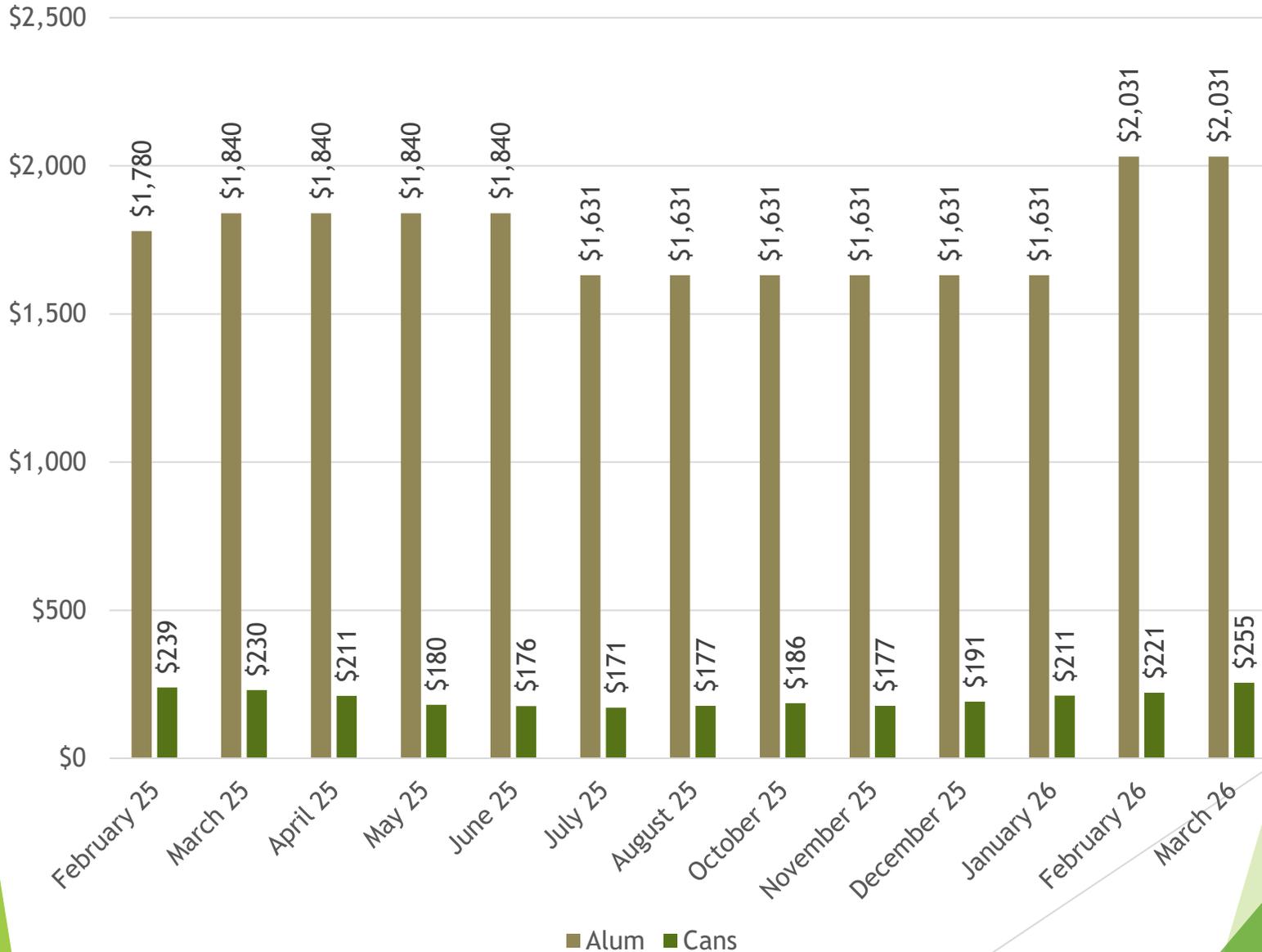


**Mixed paper  
10%  
Increase**  
(February'25 to  
February'26)

*Markets & pricing are subject to  
fluctuation, due to supply & demand  
and transportation / shipping*

*All information property of ecomaine*

# Metal



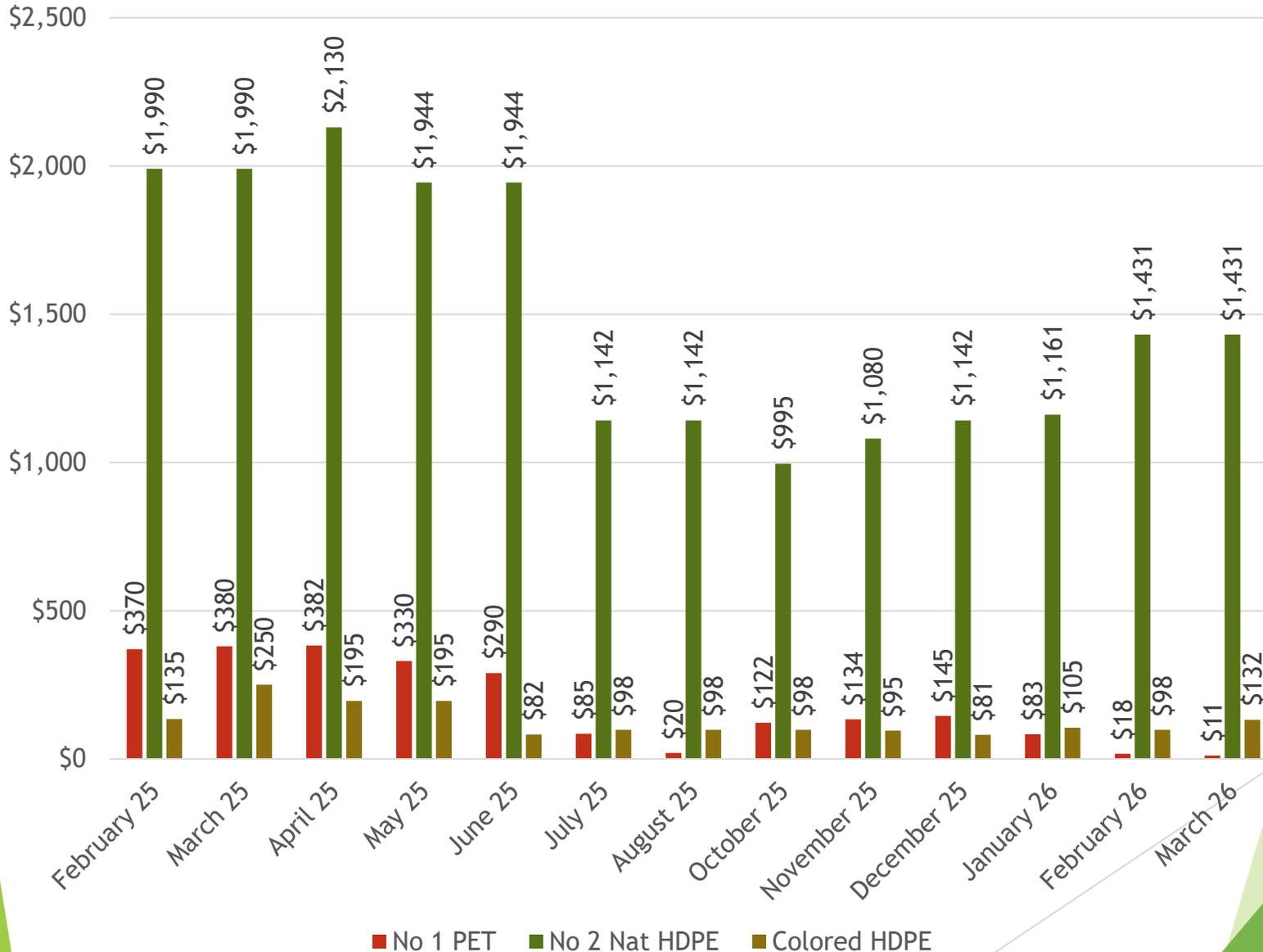
**Aluminum**  
**14% Increase**  
 (February'25 to February'26)

**Cans**  
**8% Decrease**  
 (February'25 to February'26)

*Markets & pricing are subject to fluctuation, due to supply & demand and transportation / shipping*

*All information property of ecomaine*

# Plastics



**No. 1 PET**  
**95% Decrease**  
 (February'25 to February'26)

**No. 2 Nat HDPE**  
**28% Decrease**  
 (February'25 to February'26)

**Colored HDPE**  
**27% Decrease**  
 (February'25 to February'26)

Markets & pricing are subject to fluctuation, due to supply & demand and transportation / shipping